



MINUTES

Regular Council Meeting

Tuesday, June 16, 2020

<https://us02web.zoom.us/j/89608601517>

(647)-374-4685 Webinar ID: 896 0860 1517

7:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Lee, CAO/Clerk
Angela Young, Deputy Clerk
Kelly Coughlin, Treasurer
Ryan Frew, Director of Public Works

MEDIA PRESENT: Nil.

- 1. Call to Order and Roll Call**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**
There were no disclosures of pecuniary interest declared at this time.
- 3. Adoption of the Agenda**
 - 3.1 Dated June 16, 2020

With Council's permission, the following items were added/amended:

Amended - 7.3 Transition to Full Producer Responsibility - Blue Box Program

Added - 10.4 Beach Guidelines

Added - 13.1 By-Law #2020-38 Pre-Servicing Agreement - Braeburn Estates -Road Works

RESOLUTION - 176-2020

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

THAT the Agenda dated June 16, 2020 be adopted as amended.

CARRIED.

4. Delegations and Presentations

Nil.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Council Minutes

6.1 June 2, 2020 - Regular Council Meeting

RESOLUTION - 177-2020

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT** the minutes of the June 2, 2020 Regular Council Meeting be adopted as submitted and circulated.*

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

7.1 May 2020 Financial Overview

RESOLUTION - 178-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

***THAT** Council accept the May 2020 Financial Overview report as information as submitted and circulated.*

CARRIED.

7.2 Capital Road Projects - RFP Criteria for Engineering Services

RESOLUTION - 179-2020

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

***THAT** Council of the Township of McNab/Braeside authorizes the Director of Public Works to utilize the evaluation criteria and process outlined in the attached report for future Capital Road Engineering Service RFP's.*

CARRIED.

7.3 Transition to Full Producer Responsibility - Blue Box Program

RESOLUTION - 180-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Oliver Jacob

***WHEREAS** the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;*

***AND WHEREAS** reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;*

***AND WHEREAS** the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes;*

AND WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

AND WHEREAS the Corporation of the Township of McNab/Braeside is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

AND WHEREAS the Corporation of the Township of McNab/Braeside is concerned about a recent proposal by the Ministry of Environment, Conservation and Parks that could jeopardize over 135 small rural, remote, and Northern community Blue Box programs across the Province as well as servicing to schools and public spaces;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of McNab/Braeside would like to transition their Blue Box program to full producer responsibility on July 29, 2023;

AND FURTHER THAT this decision is based on the following rationale:

1. The Township's Blue Box Collection and Processing Contracts expire on July 28, 2023 along with our neighbouring municipalities of the Town of Arnprior and Town of Renfrew in which we jointly tendered for these services;
2. Transition can occur concurrently with neighbouring municipalities which will allow producers to consolidate promotion and education programs, reduce costs and better inform our residents;

AND FURTHER THAT the Corporation of the Township of McNab/Braeside would not be interested in providing collection services to Producers;

AND FURTHER THAT the Corporation of the Township of McNab/Braeside strongly advocates for language to be included in the regulation that ensures municipalities under 5,000 continue to receive Blue Box servicing as was agreed as part of the Provincial government's Blue Box mediation as well as schools and public spaces;

AND FURTHER THAT any questions regarding this resolution can be directed to Ryan Frew, Director of Public Works at 613-623-5756 or rfrew@mcnabbraeside.com;

AND FURTHER THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

CARRIED.

7.4 Blue Box Recycling - Collection and Processing

RESOLUTION - 181-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

THAT Council award the contract for Recyclable Material Collection Services to Topps Environmental Solutions (803836 Ontario Inc.), Carleton Place, Ontario for the first year price of \$206,567.71 plus HST for OPTION 2 Transportation of materials to the Emterra Environmental's MRF in Renfrew; **AND THAT** the term of the contract shall be from

*August 3, 2020 to July 28, 2023; **AND THAT** the Township shall have the right to extend the contract for one (1) year for up to two (2) extensions; **AND THAT** the price of each subsequent year of the contract be adjusted based on stop count, CPI and pricing allowances for fuel costs; **AND THAT** the annual cost is subject to a discounted rate upon satisfying conditions of group procurement **AND THAT** Council authorizes the Mayor and CAO/Clerk to sign the agreement on behalf of the Township; **AND FURTHER THAT** Council authorizes the Mayor and CAO/Clerk to formalize an agreement with Emterra Environmental (Halton Recycling Ltd.) for processing and marketing of Blue Box Recyclable materials.*

CARRIED.

- 7.5 PW-2020-02 Village of Braeside Road Renewal - Tender Results

RESOLUTION - 182-2020

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

***THAT** Council of the Township of McNab/Braeside approve the Public Works Committee recommendation and not award the tender for PW-2020-02 Village of Braeside Road Renewal; **AND FURTHER THAT** the Public Works Committee review the Township's 10-year Capital Roads Plan; **AND FURTHER THAT** a report be brought back to Council.*

CARRIED.

- 7.6 PW-2020-01 Mill Ridge Road and Nieman Drive Rehabilitation - Tender Results

RESOLUTION - 183-2020

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT** Council of the Township of McNab/Braeside approve the Public Works Committee recommendation to award the Contract No. PW-2020-01 Mill Ridge Road and Nieman Drive Rehabilitation as submitted by B.R. Fulton Construction Ltd., Renfrew, Ontario, in the amount of \$1,396,918.45 plus HST; **AND FURTHER THAT** the Township retain the services of Ainley Group to provide Professional Services related to the contract administration of the contract PW-2020-01 for an upset limit cost of \$42,800 plus HST; **AND FURTHER THAT** the taxation, OCIF and Gas Tax funding allocated in 2020 for the Village of Braeside Road Renewal project be reallocated to this project; **AND FURTHER THAT** the remaining cost overages be financed through the Capital Asset Replacement Reserve.*

CARRIED.

- 7.7 PW-2020-04 Screened Winter Sand

RESOLUTION - 184-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

***THAT** Council of the Township of McNab/Braeside award contract PW-2020-04 Screened Winter Sand to Bonnechere Excavating Inc. for the supply and delivery of winter sand for the 2020/2021 season at a cost of \$74,610.00 plus HST.*

CARRIED.

7.8 OPP - CFS Billing Summary Report

RESOLUTION - 185-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

THAT Council accept the Calls For Service Billing Summary Report for February - May 2020 as information as submitted and circulated.

CARRIED.

8. Information Items

8.1 Correspondence as circulated #1- 5 (May 27 - June 10, 2020 inclusive) distributed separately.

RESOLUTION - 186-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

THAT Council accept correspondence items #1-5 as information as submitted and circulated.

CARRIED.

8.2 MFOA Discussion Group Results - June 5, 2020

RESOLUTION - 187-2020

Moved by Councillor Heather Lang, seconded by Councillor Scott Brum

THAT Council accept the MFOA Discussion Group Report as information as submitted and circulated.

CARRIED.

8.3 Rural Ontario Institute - Councillor Jacob, Rural Change Maker

RESOLUTION - 188-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

THAT Council accept this as information as submitted and circulated.

CARRIED.

9. Motions

Nil.

10. Unfinished Business

10.1 Interest on Property Tax Accounts - Extension

RESOLUTION - 189-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Scott Brum

***THAT** Council authorize the CAO/Clerk and Treasurer to waive interest on unpaid tax accounts and not proceed with tax sales on overdue accounts due to the COVID-19 pandemic until September 30, 2020, at which time, if necessary, we will reassess.*

CARRIED.

10.2 COVID-19 Municipal Office Opening

RESOLUTION - 190-2020

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT** Council accept this report as information as submitted and circulated.*

CARRIED.

10.3 Recreation Facilities

RESOLUTION - 191-2020

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT** Council accept this report as information as submitted and circulated.*

CARRIED.

10.4 Beach Guidelines

RESOLUTION - 192-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

***THAT** Council accept this as information as submitted and circulated.*

CARRIED.

11. New Business

11.1 Summer Student Grants

RESOLUTION - 193-2020

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

***THAT** Council accept the Summer Student Grant report as information as submitted and circulated.*

CARRIED.

11.2 Pride Flag Raising

RESOLUTION - 194-2020

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT** Council accept this report as information as submitted and circulated.*

CARRIED.

11.3 Fire Department - Verbal Thank You

Council thanked the Fire Department for all of their hard work.

12. Notice of Motions

Nil.

13. By-Laws

13.1 By-Law 2020-38 - Pre-servicing Agreement - Braeburn Estates

RESOLUTION - 195-2020

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

THAT By-Law #2020-38, being a By-Law to authorize the execution of a Pre-Servicing Agreement between KDSA Development Corporation and the Township of McNab/Braeside pursuant to Section 51 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14. Public Questions/Comments

Nil.

15. Closed Meeting Session

Nil.

16. Notice of Council Meeting Dates

As noted on the Agenda

17. Confirmatory By-Law

17.1 By-Law #2020-39 - Confirm the proceedings of the June 16, 2020 Regular Council Meeting

RESOLUTION - 196-2020

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

THAT By-Law #2020-38, being a By-Law to confirm the proceedings of the June 16, 2020 Regular Council Meeting, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

18. Adjournment

This Regular Council Meeting adjourned at 8:27 p.m.

MAYOR

CAO/CLERK