



**MINUTES**

**Regular Council Meeting**

**Tuesday, April 21, 2020**

<https://zoom.us/j/98226536563>

**or call 647-374-4685 Meeting ID: 9822 6536 563**

**7:00 p.m.**

**COUNCIL PRESENT:** All members of Council were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Kelly Coughlin, Treasurer

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

Councillor Oliver Jacob declared a pecuniary interest on Item 11.2 - Recreation & Library Agreements with the Town of Arnprior. There were no other disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated April 21, 2020

The following two items were added to the meeting under new business as follows:

11.3 Boat Launches

11.4 Landfill Site

**RESOLUTION - 112-2020**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

***THAT the Agenda dated April 21, 2020 be adopted as amended.***

**CARRIED.**

**4. Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Council Minutes**

6.1 Regular Council Meeting - April 7, 2020

**RESOLUTION - 113-2020**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

**THAT** the minutes of the April 7, 2020 Regular Council Meeting be adopted as submitted and circulated.

**CARRIED.**

**7. Reports of Committee of Council and Other Boards, Committees and Commissions**

7.1 DRAFT 2 - Asset Management Plan (October 2019)

**RESOLUTION - 114-2020**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

**THAT** Council accept the Treasury Department Report: DRAFT 2 - Asset Management Plan (October 2019) as information as submitted and circulated.

**CARRIED.**

Staff Direction: Staff was directed to send a copy of this document to all of Council by e-mail. Council members will provide comments/edits/corrections and return to the CAO for review. This document is to be brought back to Council once the emergency has ended.

7.2 November 2019 Financial Overview

**RESOLUTION - 115-2020**

Moved by Councillor Oliver Jacob, seconded by Councillor Heather Lang

**THAT** Council accept the November 2019 Financial Overview as information as submitted and circulated.

**CARRIED.**

7.3 December 2019 Financial Overview

**RESOLUTION - 116-2020**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

**THAT** Council accept the December 2019 Financial Overview as information as submitted and circulated.

**CARRIED.**

7.4 By-Law Enforcement Report - February 2020

**RESOLUTION - 117-2020**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** the By-Law Enforcement Report for the month of February 2020 be accepted as information as submitted and circulated.*

**CARRIED.**

**8. Information Items**

8.1 Correspondence as circulated #1 (April 2 - 15, 2020 inclusive) distributed separately.

**RESOLUTION - 118-2020**

Moved by Councillor Scott Brum, seconded by Deputy Mayor Brian Armsden

***THAT** Council accept Correspondence item #1 as information as submitted and circulated.*

**CARRIED.**

**9. Motions**

Nil.

**10. Unfinished Business**

10.1 Zoning Amendment - Aalbers - 111 Burnstown Road - Comments - Carson & Proulx (ZBLA Aalbers)

**RESOLUTION - 119-2020**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

***THAT** Council accept the comments from this as information as submitted and circulated.*

**CARRIED.**

10.2 Interest on Tax Accounts

**RESOLUTION - 120-2020**

Moved by Councillor Scott Brum, seconded by Councillor Oliver Jacob

***THAT** Council authorize the CAO/Clerk and Treasurer to waive interest on unpaid tax accounts and not proceed with tax sales on overdue accounts due to the COVID-19 pandemic until June 30, 2020, at which time, if necessary, we will reassess.*

**CARRIED.**

Staff Direction: Staff was directed to provide scenarios as to how a revenue shortfall will affect the Township.

Council also received clarification regarding the cash flow situation for the Township.

## 10.3 COVID-19 and Spring Freshet Township Update

**RESOLUTION - 121-2020**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

*THAT Council accept this report as information as submitted and circulated.*

**CARRIED.**

**11. New Business**

## 11.1 KDSA - Draft Approval Extension

**RESOLUTION - 122-2020**

Moved by Councillor Heather Lang, seconded by Councillor Oliver Jacob

*WHEREAS Jp2g Consultants Inc. is the agent for KDSA Development Limited;*

*AND WHEREAS KDSA Development Limited is the owner of lands located in the Township of McNab/Braeside that are subject to a plan of subdivision application located on Lot 17, Concession 2;*

*AND WHEREAS the County of Renfrew granted draft plan approval for a residential plan of subdivision (47-T-15005) on the subject lands on June 1, 2017;*

*AND WHEREAS draft plan approval lapses on June 1, 2020;*

*AND WHEREAS the agent has requested that the County of Renfrew and the Township of McNab/Braeside extend the draft plan approval for a further 1 year;*

*NOW THEREFORE BE IT RESOLVED THAT Council of the Township of McNab/Braeside approve an extension of draft plan approval for a period of 1 year from June 1, 2020 to June 1, 2021.*

**CARRIED.**

## 11.2 Recreation &amp; Library Agreements with the Town of Arnprior

Councillor Jacob declared a Pecuniary Interest for item 11.2 as an employee of the Town of Arnprior. Councillor Jacob muted his microphone and turned off the video connection at 7:34 p.m.

**RESOLUTION - 123-2020**

Moved by Deputy Mayor Brian Armsden, seconded by Councillor Heather Lang

*THAT Council appoint the Mayor and Treasurer and/or the CAO/Clerk to represent the Township in regards to the review of the Recreation and Library Agreements with the Town of Arnprior; AND FURTHER THAT staff be directed to arrange a virtual meeting with the Town of Arnprior to review the Agreements; AND FURTHER THAT staff bring a summary of the information discussed during the review forward to a future Council Meeting.*

**CARRIED.**

Councillor Jacob rejoined the meeting at 7:38 p.m. with audio and video connection.

### 11.3 Boat Launches

Staff Direction: Staff was directed to bring this matter back as unfinished business to a Regular Meeting of Council in May for Council to revisit if the boat launches are to remain closed.

### 11.4 Landfill Site

In response to Council's inquiry the CAO advised that household garbage pick up has been increased to 4 bags/week and yard waste dates are being added to the 2020 schedule. Council determined it was in the Township's best interest to have the landfill site remain closed at this time.

Councillor Jacob requested that the link that Mayor Peckett discussed with regards to the provincial direction relating to landfill sites be provided.

## 12. Notice of Motions

Nil.

## 13. By-Laws

### 13.1 By-Law #2020-23 Borrowing By-Law BMO

#### **RESOLUTION - 124-2020**

Moved by Councillor Scott Brum, seconded by Councillor Heather Lang

***THAT** By-Law #2020-23, being a By-Law to authorize municipal borrowing for current expenditures with pledge on revenues, I now deemed read a second and third time short, and is hereby enacted and passed.*

**CARRIED.**

### 13.2 By-Law #2020-24 ZBLA - Aalbers

#### **RESOLUTION - 125-2020**

Moved by Councillor Oliver Jacob, seconded by Deputy Mayor Brian Armsden

***THAT** By-Law #2020-24, being a By-Law to amend By-law Number 2010-49, being the Comprehensive Zoning By-law of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

## 14. Public Questions/Comments

14.1 Darrell Carson received clarification with regard to the cost and process for burn permits. The link for the Burning By-Law was forwarded to all members of the public in attendance.

14.2 Darrell Carson requested clarification with regards to the passing of the Zoning By-Law amendment this evening. At the Mayor's request, the Deputy Clerk advised that the notice of Council's decision to pass the By-Law will be sent out to everyone who

has requested such. Due to the COVID-19 implications, another notice will be sent out after the emergency is lifted with the deadline date should anyone wish to appeal Council's decision.

**15. Closed Meeting Session**

Nil.

**16. Notice of Council Meeting Dates**

As noted on the Agenda

**17. Confirmatory By-Law**

17.1 By-Law #2020-25 - Confirm the Proceedings of the April 21, 2020 Regular Council Meeting

**RESOLUTION - 126-2020**

Moved by Councillor Oliver Jacob, seconded by Councillor Scott Brum

***THAT** By-Law #2020-25, being a By-Law to confirm the proceedings of the April 21, 2020 Regular Council Meeting, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**18. Adjournment**

This Regular Council Meeting adjourned at 8:13 p.m.

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MAYOR

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CAO/CLERK