



**MINUTES**

**Planning Advisory Committee Meeting  
Tuesday, August 13, 2019  
Council Chambers 7:00 p.m.**

**COUNCIL PRESENT:** All Members of the Planning Advisory Committee were in attendance this evening.

**STAFF PRESENT:** Lindsey Lee, CAO/Clerk  
Angela Young, Deputy Clerk  
Chris Vereyken, Chief Building Official  
Bruce Howarth, Senior Planner, County of Renfrew

**MEDIA PRESENT:** Nil.

**1. Call to Order and Roll Call**

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

**3. Adoption of the Agenda**

3.1 Dated August 13, 2019

**PAC - RECOMMENDATION - 66-2019**

Moved by Scott Brum, seconded by Oliver Jacob

***THAT the Agenda dated August 13, 2019 be adopted as submitted and circulated.***

**CARRIED.**

The Planning Advisory Committee recessed at 7:01 p.m.  
The Planning Advisory Committee reconvened at 7:42 p.m.

**4. Delegations and Presentations**

Nil.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Planning Advisory Committee Minutes**

6.1 June 18, 2019

**PAC - RECOMMENDATION - 67-2019**

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee adopt the June 18, 2019 meeting minutes as submitted and circulated.*

**CARRIED.**

**7. Planning & Development**

Nil.

**8. Reports of Committee of Planning & Other Boards, Committees and Commissions**

8.1 Building/Septic Department Report June & July 2019

**PAC - RECOMMENDATION - 68-2019**

Moved by Scott Brum, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept the Building/Septic Department Report for the months of June & July 2019 as submitted and circulated.*

**CARRIED.**

8.2 Committee of Adjustment Meeting Minutes - May 27, 2019

**PAC - RECOMMENDATION - 69-2019**

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept the Committee of Adjustment Minutes dated May 27, 2019 as information as submitted and circulated.*

**CARRIED.**

8.3 Committee of Adjustment Meeting Minutes - June 24, 2019

**PAC - RECOMMENDATION - 70-2019**

Moved by Oliver Jacob, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Committee of Adjustment Minutes dated June 24, 2019 as information as submitted and circulated.*

**CARRIED.**

8.4 Site Plan Control and Development Agreements

**PAC - RECOMMENDATION - 71-2019**

Moved by Heather Lang, seconded by Scott Brum

***THAT** Council delegate authority for site plan control and development agreements for plans of subdivision that have received draft approval to Township staff members as follows;*

*County of Renfrew Planner and the CAO/Clerk or Deputy Clerk; **AND FURTHER THAT** a delegation of authority By-Law be brought forward to the next meeting of Council for consideration.*

**CARRIED.**

**9. Information Items**

Nil.

**10. Motions**

Nil.

**11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments**

11.1 Application for Minor Variance - A-4/18

John & Karen Dodds

Lot 13, Concession B, 1 Kirby Street

- Comments - Planning Advisory Committee
- Revised Comments - Director of Public Works
- County of Renfrew REVISED Planning Report

**PAC - RECOMMENDATION - 72-2019**

Moved by Oliver Jacob, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Application for Minor Variance - A-4/18 for John & Karen Dodds, Lot 13, Concession B, 1 Kirby Street be accepted as information as submitted and circulated; **AND FURTHER THAT** Application A-4-18 be granted.*

**CARRIED.**

11.2 Application for Consent - B-8/19

Lance Laventure & Kayla Couture (Agent: Lou Laventure)

Part Lot 17, Concession 8, 2416 Russett Drive

- Application for Consent
- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- Ministry of Transportation Comments
- Comments from Terry Smith
- County of Renfrew Planning Report

**PAC - RECOMMENDATION - 73-2019**

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee recommends that Application for Consent - B-8/19 for Lance Laventure & Kayla Couture (Agent: Lou Laventure), Part Lot 17,*

*Concession 8, 2416 Russett Drive be accepted as information as submitted and circulated; **AND FURTHER THAT** Application B-8/19 be held in abeyance until issues in the Planning Report are addressed.*

**CARRIED.**

**12. Applications for Subdivision & Site Plan Control**

12.1 Site Plan Agreement - Madawaska Shores - Lot 7

**PAC - RECOMMENDATION - 74-2019**

Moved by Scott Brum, seconded by Oliver Jacob

***THAT** the Planning Advisory Committee accept the Site Plan and Grading Plan sketch for Lot 7 in the Madawaska Shores Plan of Subdivision dated June 2019 as information; **AND FURTHER THAT** the Planning Advisory Committee recommend that staff be directed to draft a Site Plan Agreement and associated By-Law for Council's consideration.*

**CARRIED.**

**13. Unfinished Business**

Nil.

**14. New Business**

Nil.

**15. Notice of Motions**

Nil.

**16. Public Questions**

16.1 Ray-Anne Porter asked if Mr. Wachna has submitted for final approval, to which the answer was no. She then asked why he is applying for this now, before he submits for final approval, at which time she was advised that it is one of the conditions of draft approval that he is moving forward with in order to get to final approval.

**17. Ten Year Plan**

Nil.

**18. Closed Meeting Session**

Nil.

**19. Adjournment**

This Planning Advisory Committee meeting adjourned at 7:58 p.m.

**20. Next Meeting**  
**As noted on the Agenda**

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CHAIR

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CAO/CLERK