



MINUTES

Planning Advisory Committee Meeting Tuesday, February 13, 2018 Council Chambers 7:00 p.m.

COUNCIL PRESENT: All Members of the Planning Advisory Committee were in attendance this evening with the exception of Tom Peckett and Scott Brum, who sent their regrets.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Ryan Frew, Director of Public Works
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**
 - 3.1 Dated February 13, 2018

PAC - RESOLUTION - 13-2018

Moved by Mark MacKenzie, seconded by Heather Lang

THAT the Agenda dated February 13, 2018 be adopted as submitted and circulated.

CARRIED.

4. **Delegations and Presentations**
 - 4.1 Mike Roberts - Right of Way between McLeod Road and Lorlei Drive
 - Request to the Planning Advisory Committee
 - Public Works Report - Lorlei Drive Extension

PAC - RESOLUTION - 14-2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee agree to extend the time allotted for the delegation by 45 minutes regarding Mike Roberts - Right of Way between McLeod Road and Lorlei Drive.*

CARRIED.

PAC - RESOLUTION - 15-2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** public roadway access to Part Lot 16, Concession 4 as in R319554; Township of McNab/Braeside (Being All of PIN 57338-0073(LT)) shall be achieved through the extension of Lorlei Drive and the creation of a cul-de-sac; **AND FURTHER THAT** a formal agreement be entered into between the applicant and the Township outlining the requirements for public consultation and roadway design; **AND FURTHER THAT** all costs associated with the extension of Lorlei Drive shall be assumed by the applicant.*

TABLED.

Staff Direction: Staff was directed to obtain information on the costs for future road repairs, design, maintenance, etc.

Mr. Roberts will provide documentation regarding legal access from Pegg's Lane.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 January 16, 2018

PAC - RESOLUTION - 16-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the minutes of the January 16, 2018 Planning Advisory Committee meeting be adopted as submitted and circulated.*

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Building/Septic Department Report January 2018

PAC - RESOLUTION - 17-2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** the Building/Septic Department Report for the Month of January 2018 be accepted as information as submitted and circulated.*

CARRIED.

- 8.2 Committee of Adjustment Meeting Minutes dated December 18, 2017

PAC - RESOLUTION - 18-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Committee of Adjustment Minutes dated December 18, 2017 as information as submitted and circulated.*

CARRIED.

9. Information Items

- 9.1 County of Renfrew - Revised Tariff of Fees By-Law for Planning Act Applications

PAC - RESOLUTION - 19-2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** the County of Renfrew Tariff of Fees By-Law for Planning Act Applications be accepted as information as submitted and circulated.*

CARRIED.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

- 11.1 Application for Minor Variance - A-1/18
 Harold MacMillan, Lot 27, Plan 211, 934 Archibald Street
 - Application for Minor Variance
 - Committee of Adjustment Notice of Application and Public Meeting
 - Sewage System Inspector Comments
 - County of Renfrew Planning Report

PAC - RESOLUTION - 20-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Application for Minor Variance - A-1/18 for Harold MacMillan, Lot 27, Plan 211, 934 Archibald Street be accepted as information as submitted and circulated.*

CARRIED.

PAC - RESOLUTION - 21-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommend that the Application for Minor Variance - A-1/18 for Harold MacMillan, Lot 27, Plan 211, 934 Archibald Street be granted.*

CARRIED.

12. Applications for Subdivision & Site Plan Control

Nil.

13. Unfinished Business

13.1 Braeburn Estates Subdivision - 47-T-15005

PAC - RESOLUTION - 22-2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** the vertical and horizontal alignment as proposed in the Developers January 25, 2018 Preliminary Road Design Submission for the Braeburn Estates Subdivision form the basis to proceed with the development of stormwater drainage and final design of the road within the subdivision.*

CARRIED.

14. New Business

Nil.

15. Notice of Motions

Nil.

16. Public Questions

16.1 Susan Anglin asked if the Preliminary Road Design for Braeburn Estates would go forward to Council, to which she was advised that no, it would not.

16.2 Ms. Anglin advised that she did not want street lights in her subdivision, to which Mr. Frew advised that street lights are required at turnarounds and sharp turns and that the street light locations will be reviewed during the final design stage.

16.3 Ms. Anglin advised she didn't feel that Greenview Environmental Ltd. was the best option to do the Storm Water review, and that the experience so far has not been productive for her development or the Township.

17. Ten Year Plan

17.1 Building Committee Meeting Minutes dated November 2, 2017

PAC - RESOLUTION - 23-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Building Committee Meeting Minutes dated November 2, 2017 as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to ask +VG Architects if they have ever applied for the Green Municipal Fund, and if so, can they provide a template.

Committee Members Mark MacKenzie and Heather Lang will start working on the grant application together.

- 17.2 Building Committee Meeting Minutes dated November 23, 2017

PAC - RESOLUTION - 24-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Building Committee Meeting Minutes dated November 23, 2017 as information as submitted and circulated.*

CARRIED.

- 17.3 DRAFT Building Committee Meeting Minutes dated January 15, 2018

PAC - RESOLUTION - 25-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the DRAFT Building Committee Meeting Minutes dated January 15, 2018 as information as submitted and circulated.*

CARRIED.

18. Closed Meeting Session

Nil.

19. Adjournment

This Planning Advisory Committee Meeting adjourned at 8:15 p.m.

20. Next Meeting

March 6, 2018 - 6:00 p.m.

CHAIR

CAO/CLERK