



MINUTES

Planning Advisory Committee Meeting Tuesday, January 16, 2018 Council Chambers 7:00 p.m.

COUNCIL PRESENT: All Members of the Planning Advisory Committee were in attendance this evening with the exception of Committee Member Brian Armsden, who sent his regrets.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: Nil.

1. Call to Order and Roll Call

Committee Member Tom Peckett chaired this evening's meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

There were no disclosures of pecuniary interest declared at this time.

3. Adoption of the Agenda

3.1 Dated January 16, 2018

PAC - RESOLUTION - 1-2018

Moved by Mark MacKenzie, seconded by Scott Brum

THAT the Agenda dated January 16, 2018 be adopted as submitted and circulated.

CARRIED.

4. Delegations and Presentations

4.1 Mike Roberts - Right of Way between McLeod Road and Lorlei Drive
- Request to the Planning Advisory Committee

Mr. Roberts asked the Planning Advisory Committee to consider extending McLeod Road at the other end of the Township Right Of Way which connects Lorlei Drive and McLeod Road.

5. Matters Arising out of Delegations Heard

5.1 Mike Roberts - Right of Way between McLeod Road and Lorlei Drive

Staff was directed to bring this matter forward to the February 13, 2018 Planning Advisory Committee Meeting.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 December 12, 2017 - Planning Advisory Committee Meeting

PAC - RESOLUTION - 2-2018

Moved by Heather Lang, seconded by Scott Brum

***THAT** the minutes of the December 12, 2017 Planning Advisory Committee Meeting be adopted as submitted and circulated.*

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Lorlei Drive Extension

PAC - RESOLUTION - 3-2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** public roadway access to Part Lot 16, Concession 4 as in R319554; Township of McNab/Braeside (Being All of PIN 57338-0073(LT)) shall be achieved through the extension of Lorlei Drive and the creation of a cul-de-sac; **AND FURTHER THAT** a formal agreement be entered into between the applicant and the Township outlining the requirements for public consultation and roadway design; **AND FURTHER THAT** all costs associated with the extension of Lorlei Drive shall be assumed by the applicant.*

TABLED.

Staff Direction: Staff was directed to bring this report forward to the February 13, 2018 Planning Advisory Committee Meeting.

8.2 Building/Septic Department Report December 2017

PAC - RESOLUTION - 4-2018

Moved by Heather Lang, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee accept the Building/Septic Department Report for the month of December 2017 as submitted and circulated.*

CARRIED.

- 8.3 Committee of Adjustment Minutes dated October 16, 2017

PAC - RESOLUTION - 5-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the Committee of Adjustment Minutes dated October 16, 2017 as information as submitted and circulated.*

CARRIED.

- 8.4 Committee of Adjustment 2017 Year End Report

PAC - RESOLUTION - 6-2018

Moved by Mark MacKenzie, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept the Committee of Adjustment 2017 Year End Report as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to provide a report showing the comparison between 2017 & 2016.

- 8.5 Planning Application Update

PAC - RESOLUTION - 7-2018

Moved by Heather Lang, seconded by Scott Brum

***THAT** the Planning Advisory Committee accept the Planning Application Summary/Update as at December 19, 2017 as information as submitted and circulated.*

CARRIED.

9. Information Items

Nil.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

- 11.1 Application for Consent (Lot Addition) - B-16/17
Ron & Trish Headrick, Part Lot 11, Concession 5, 200 Stewartville Road
- Application for Consent

- Committee of Adjustment Notice of Consent Application and Public Meeting
- Sewage System Inspector Comments
- County of Renfrew Planning Report

PAC - RESOLUTION - 8-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Application for Consent (Lot Addition) - B-16/17 for Ron & Trish Headrick, Part Lot 11, Concession 5, 200 Stewartville Road be accepted as information as submitted and circulated.*

CARRIED.

PAC - RESOLUTION - 9-2018

Moved by Mark MacKenzie, seconded by Heather Lang

***THAT** the Planning Advisory Committee recommends that Application for Consent (Lot Addition) - B-16/17 for Ron & Trish Headrick, Part Lot 11, Concession 5, 200 Stewartville Road be granted pending the Applicant convey a one square foot reserve along the roadway from the enlarged lot to the Township.*

CARRIED.

12. Applications for Subdivision & Site Plan Control

- 12.1 Plan of Subdivision 47-T16001 (Glasgow Station - Van Order) Draft Conditions

PAC - RESOLUTION - 10-2018

Moved by Scott Brum, seconded by Mark MacKenzie

***THAT** the Planning Advisory Committee accept the draft conditions as submitted and circulated; **AND FURTHER THAT** the conditions be brought forward to the January 23, 2018 Regular Meeting of Council for approval and submission to the County of Renfrew for inclusion in the consolidated conditions of draft approval.*

CARRIED.

13. Unfinished Business

Nil.

14. New Business

Nil.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

17. Ten Year Plan

Nil.

The Planning Advisory Committee recessed at 7:29 p.m.

The Planning Advisory Committee reconvened at 7:33 p.m. with the same people present.

18. Closed Meeting Session

18.1 Under Section 239(2)(f) - For the purpose of discussing advice that is subject to solicitor-client privilege, including communications for that purpose. (Cannabis Production Facilities - Township Zoning)

PAC - RESOLUTION - 11-2018

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee move into closed session under Section 239(2)(f) for the purpose of discussing advice that is subject to solicitor-client privilege, including communications necessary for that purpose at 7:33 p.m.

CARRIED.

PAC - RESOLUTION - 12-2018

Moved by Mark MacKenzie, seconded by Scott Brum

THAT the Planning Advisory Committee resume the open session at 8:19 p.m.

CARRIED.

19. Adjournment

This Planning Advisory Committee Meeting adjourned at 8:20 p.m.

20. Next Meeting

February 13, 2018

CHAIR

CAO/CLERK