



MINUTES
Special Council Meeting
Monday, November 20, 2017
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Angela Lochtie, Treasurer
Ryan Frew, Director of Public Works
Dave Hartwick, Fire Chief
Kevin Murray, Roads Supervisor (6:20 p.m.)

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MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**
 - 3.1 Dated November 20, 2017

RESOLUTION - SM - 17-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT the Agenda dated November 20, 2017 be adopted as submitted and circulated.

CARRIED.

4. Special Meeting Notice

4.1 Notice of Special Meeting dated September 25, 2017

The Clerk read the Notice of the Special Meeting. The Notice of the Special Meeting was posted in the Township Times, on the Township website calendar, and in the Township's Notice Board. It was noted that the dates have been amended and re-posted since the date of this Notice.

RESOLUTION - SM - 18-2017

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT the Notice of Special Meeting dated September 25, 2017 be accepted as information as submitted and circulated.

CARRIED.

5. Delegations and Presentations

Nil.

6. Matters Arising out of Delegations Heard

Nil.

7. Items of Business

7.1 Draft 2018 Budget Presentation: Day 1

Treasurer Angela Lochtie provided an overview of the 2018 Budget based on Department Head submission from Protection Services (Fire, Emergency Measures, Building, Other Inspection & Control and Policing) and Public Works (Environmental Services, Transportation Services and Buildings). Treasurer Lochtie further reviewed the proposed timeline for the passing of the budget and provided an update on the OMPF grant and how that impacted the levy.

The following questions were asked by Council during Treasurer Lochtie's presentation:

Regarding Fire Protection Services:

Q - What are the consequences for missed training and are there exceptions?

A - There are consequences depending on the number of missed practices/training and there are exceptions for firefighters who work shift work or who are injured etc.

Q - Is this a new reserve and strictly from taxation (\$30,000)?

A - These funds would be from surplus at the end of the year and would not be from taxation.

Q - Do we know how much each fire point is worth in dollars for 2017?

A - Not yet.

Q - Does the Fire Chief recommend that Council increase the number of firefighters at the stations as per the recommendation of the Fire Underwriter?

A - It is Council's choice, however, if these numbers are not met, our rating with the Fire Underwriter will go down, which will cause our insurance to go up.

Q - How does the Fire Underwriter determine our rating?

A - There is a scale, we are at the highest level on the scale possible for McNab/Braeside.

Q - How many pumper/tankers do we have?

A - One - it is in White Lake.

Staff Direction: Staff was directed to bring information forward to the next meeting regarding the value of each fire point for the last few years and information pertaining to how many fire calls per year there has been for the last few years.

Staff Direction: Staff was directed to bring back a breakdown of the Long Term Vehicle and Equipment Plan for 2017 and 2018.

Chief Hartwick vacated the Council Chambers at this time (6:50 p.m.).

Regarding Other Inspection & Control

Q - How much money do we collect for the sale of dog tags?

A - About \$11,000.

Regarding Environmental Services:

Q - How will we rebuild the reserve for waste management if we are using it all for stage three at the landfill site?

A - We will use the money we are saving on our recycling and garbage contracts over the next 5-6 years.

Regarding Transportation Services:

Q - How many winter events have we had in 2017?

A - Too soon to know the total.

Q - Would a new staff member in the Roads Department make it possible for Public Works to assist with working on the CN Trail?

A - Yes, it would likely be the Public Works Department that would assist on this project.

Q - Would the "Weather Reserve" pay for this proposed employee's salary?

A - No, the reserve money would be used for materials needed such as sand/salt.

Q - What is the cost of training a new employee in the Roads Department?

A - Not sure of the amount, but it isn't substantial because in the past, staff has been hired with previous experience.

Q - Have we looked into the cost of contracting a third party for the winter?

A - No, we also need the extra person for the summer.

Q - Maple Bend was scheduled for repairs in 2019, but will now be done in 2018. Did something else get moved to 2019 that was supposed to be completed in 2018?

A - No, we will just cut back our major projects from two to one next year.

Regarding Buildings:

Q - Does a renovation to White Lake Park in 2026 have an impact on the 2018 budget?

A - No, it doesn't impact the 2018 levy.

Mayor Peckett asked that members of Council email Treasurer Lochtie with any questions or for additional information that is needed for future budget meetings before the next meeting.

RESOLUTION - SM - 19-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept the Draft 2018 Budget Presentation: Day 1 Report as information as submitted and circulated.

CARRIED.

8. By-Laws

Nil.

9. Questions/Comments

9.1 Martin Wright asked the following questions and made the following comments:

Q - What year is fire truck #97-15?

A - It is a 1997.

Q - What services are contracted out?

A - Line painting, street sweeping, brushing etc.

Q - If another staff member is hired, will we still have to contract out those services?

A - Yes.

Q - Who would do the feasibility study at MCP and why is one being proposed for this building and not other buildings?

A - We have done this in the past with other buildings and do it when we are unsure what to do. The company hired will provide options and cost estimates.

Q - What is the forecasted revenue for the new Recreation Centre in Braeside and the Perneel Building?

A - Unknown at this time.

10. Closed Meeting Session

Nil.

11. Confirmatory By-Law

11.1 By-Law #2017-69 - Confirm the proceedings of the November 20, 2017 Special Meeting of Council

RESOLUTION - SM - 20-2017

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** By-Law #2017-69, being a By-Law to confirm the proceedings of the November 20, 2017 Special Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

12. Adjournment

This Special Meeting adjourned at 8:32 p.m.

MAYOR

CAO/CLERK