



MINUTES
Regular Council Meeting
Tuesday, October 17, 2017
Council Chambers 7:00 p.m.

COUNCIL PRESENT: All members of Council were present this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Angela Lochtie, Treasurer
Ryan Frew, Director of Public Works
Dave Hartwick, Fire Chief

MEDIA PRESENT: Rick Stow, My Broadcasting Corporation

- 1. Call to Order and Roll Call**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

- 3. Adoption of the Agenda**

3.1 Dated October 17, 2017

With permission from Council, Mayor Peckett added the following to this evening's Agenda:

10.5 White Lake Park 2017 Renovation

11.3 Arnprior Santa Claus Parade

RESOLUTION - 392-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT the Agenda dated October 17, 2017 be adopted as amended.

CARRIED.

- 4. Delegations and Presentations**

Nil.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Council Minutes

6.1 October 3, 2017 - Regular Council Meeting

RESOLUTION - 393-2017

Moved by Councillor Lang, seconded by Councillor MacKenzie

THAT the minutes of the October 3, 2017 Regular Council Meeting be adopted as submitted and circulated.

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

7.1 Public Works Garage - Lighting Upgrade Quotations

RESOLUTION - 394-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT Council accept the quotation from Brinkworth Electric, Arnprior in the amount of \$20,215.00 plus HST for the light replacements in the Glasgow Public Works Garage; AND FURTHER THAT the replacements be funded through the Roads - Building Capital Asset Replacement Reserve.

CARRIED.

7.2 Recreation Committee Meeting Minutes dated October 5, 2017

RESOLUTION - 395-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept the Recreation Committee Minutes from the October 5, 2017 meeting as information as submitted and circulated.

CARRIED.

7.3 Recreation Department - Concussion Protocol

RESOLUTION - 396-2017

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council approve the development of policies dealing with concussion protocol at Township recreational facilities by McNab/Braeside staff, based closely on guidelines established by the Town of Petawawa Recreation and endorsed by the County of Renfrew; AND FURTHER THAT once a final draft of this protocol is established, it be forwarded to Council for consideration to be added to official Township policy guidelines.

CARRIED.

7.4 New Recreation Committee Member

RESOLUTION - 397-2017

Moved by Councillor MacKenzie, seconded by Councillor Brum

THAT Council approve the appointment of Scott Buffam to the Recreation Advisory Committee for the Township of McNab/Braeside effective immediately.

CARRIED.

7.5 Treasury Department Report - September 2017 Financial Report

RESOLUTION - 398-2017

Moved by Councillor MacKenzie, seconded by Deputy Mayor Armsden

THAT Council accept the September 2017 Financial Report as information as submitted and circulated.

CARRIED.

7.6 OTF Dochart Sports Lighting

RESOLUTION - 399-2017

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council approve an application to the OTF Investment Stream: Capital grant program for the installation of sports lighting at Dochart Soccer Park;

AND FURTHER THAT Council approve the use of recreation reserve funding to cover the balance of funding required, should the cost of the project exceed \$150,000.

CARRIED.

7.7 Waba Cottage Museum & Gardens Report - September & October 2017

RESOLUTION - 400-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept the Waba Cottage Museum & Gardens Report for the months of September & October 2017 as information as submitted and circulated.

CARRIED.

8. Information Items

8.1 Correspondence as circulated #1- 10 (September 28 - October 11, 2017 inclusive) distributed separately.

RESOLUTION - 401-2017

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT correspondence items #1-10 (September 28 - October 11, 2017 inclusive) be accepted as information as submitted and circulated.

CARRIED.

9. Motions

Nil.

10. Unfinished Business

10.1 Commemorative Naming of Municipal Parks, Streets and Facilities Draft Policy

RESOLUTION - 402-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT Council accept the Commemorative Naming of Municipal Parks, Streets and Facilities Draft Policy as information as submitted and circulated; **AND FURTHER THAT** Council will advise staff of any required changes and as to the date in which it should be brought back to Council for adoption.

CARRIED.

Staff Direction: Staff was directed to bring this Policy back to the next Council Meeting for adoption.

10.2 Comments from the Fire Department - Braeburn Estate Subdivision - Road Design

RESOLUTION - 403-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT Council accept the comments from the Fire Department - Braeburn Estates Subdivision - Road Design as information as submitted and circulated.

CARRIED.

10.3 Braeburn Estates Subdivision - Road Design

RESOLUTION - 404-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council approve the recommendation from the Planning Advisory Committee that the road design for the Braeburn Estates Subdivision be constructed to a minimum design speed of 40km/h and maximum gradients of 10.5%; **AND FURTHER THAT** any exceedances of the maximum gradient as proposed by the developer be reviewed by the Township's peer review Engineer on a case by case basis with full details provided as to any associated impacts to safety, maintenance and drainage.

TABLED.

Staff Direction: Staff was directed to schedule a Special Council Meeting on October 23, 2017 for the purpose of discussing the Braeburn Estates Subdivision Road Design, and request that the developer provide the entire roadway design ahead of time.

10.4 White Lake Road

Councillor MacKenzie spoke to the number of accidents that have occurred on the White Lake Road over the past 5-10 years.

RESOLUTION - 405-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept this as information.

CARRIED.

Staff Direction: Staff was directed to request information from the County of Renfrew (Police & Fire) with regards to accidents on White Lake Road over the last ten years.

10.5 White Lake Park 2017 Renovation

RESOLUTION - 406-2017

Moved by Councillor MacKenzie, seconded by Councillor Brum

THAT Council accept the quote from Trans Provincial Contracting Corp. in the amount of \$57,490.00 plus HST for the renovation of the White Lake Park Building; AND FURTHER THAT Township funding for this project of up to \$50,000.00 be derived from the Recreation – Buildings Capital Asset Reserve to support the completion of this project.

CARRIED.

11. New Business

11.1 Change of Office Hours

RESOLUTION - 407-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept this as information as submitted and circulated.

CARRIED.

11.2 Flowers for Bereavement/Hospital Policy

RESOLUTION - 408-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept the Flowers for Bereavement/Hospital Draft Policy as information as submitted and circulated; AND FURTHER THAT Council will advise staff of any required changes and as to the date in which it should be brought back to Council for adoption.

CARRIED.

Staff Direction: Staff was directed to bring the Flowers for Bereavement/Hospital Policy forward to the November 7, 2017 Regular Council Meeting for approval.

11.3 Arnprior Santa Claus Parade

Mayor Peckett advised that the Arnprior Santa Claus Parade will take place on November 25, 2017 at 6:00 p.m.

RESOLUTION - 409-2017

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept this as information.

CARRIED.

12. Notice of Motions

Nil.

13. By-Laws

13.1 By-Law #2017-64 Assume Part 1, 3, 5 and 6 on Plan 19004 as part of Township Road Allowance - Daillee Road

RESOLUTION - 410-2017

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT By-Law #2017-64, being a By-Law to assume lands in the Township of McNab/Braeside as part of a public road, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

13.2 By-Law #2017-65 Fees and Charges

RESOLUTION - 411-2017

Moved by Councillor Brum, seconded by Councillor Lang

THAT By-Law #2017-65, being a By-Law to establish fees and charges for services or use of municipal property, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14. Public Questions/Comments

14.1 Mr. Michael Szombathy advised that he will be requesting to appear as a delegation regarding the road on Lorlei Drive. He was advised that to be a delegation, he has to contact the Clerk to arrange which meeting he'd like to attend.

15. Closed Meeting Session

Nil.

16. Notice of Council Meeting Dates

As noted on the Agenda.

17. Confirmatory By-Law

17.1 By-Law #2017-66 - Confirm the proceedings of the October 17, 2017 Regular Meeting of Council

RESOLUTION - 412-2017

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT By-Law #2017-66, being a By-Law to confirm the proceedings of the October 17, 2017 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

18. Adjournment

This Regular Council Meeting adjourned at 8:10 p.m.

MAYOR

CAO/CLERK