



**MINUTES**  
**Regular Council Meeting**  
**Tuesday, June 6, 2017**  
**Council Chambers 7:01 p.m.**

**COUNCIL PRESENT:** All members of Council were present this evening.

**STAFF PRESENT:** Lindsey Parkes, CAO/Clerk  
Angela Young, Deputy Clerk  
Ryan Frew, Director of Public Works

**MEDIA PRESENT:** Tiffany Lepack, Metroland Media  
Chris Kyte, My Broadcasting Corporation

- 1. Call to Order and Roll Call**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

- 3. Adoption of the Agenda**

3.1 Dated June 6, 2017

With permission from Council, Mayor Peckett added the following to this evening's meeting agenda:

11.13 - The Use of Off-Road Vehicles on County Roads within the Township

**RESOLUTION - 217-2017**

Moved by Councillor Brum, seconded by Councillor Lang

***THAT Council adopt the agenda dated June 6, 2017 as amended.***

**CARRIED.**

**4. Delegations and Presentations**

## 4.1 Connie Legg - Sovereign's Medal for Volunteers

On behalf of the Governor General, Mayor Peckett presented Connie Legg with the Sovereign's Medal for Volunteers. Ms. Legg gave thanks for being nominated and was honoured to accept the award.

## 4.2 Maureen Sullivan-Bentz, Executive Director - Hospice Renfrew

Ms. Sullivan-Bentz provided Council with an overview of what takes place at Hospice Renfrew.

**RESOLUTION - 218-2017**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

***THAT** Council agree to extend the time allotted for the delegation by 10 minutes regarding Hospice Renfrew.*

**CARRIED.**

Mayor Peckett thanked Ms. Sullivan-Bentz for her presentation this evening.

**5. Matters Arising out of Delegations Heard**

Nil.

**6. Adoption of Previous Council Minutes**

## 6.1 May 9, 2017 Special Council Meeting

**RESOLUTION - 219-2017**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

***THAT** the minutes of the May 9, 2017 Special Meeting be adopted as submitted and circulated.*

**CARRIED.**

## 6.2 May 16, 2017 Regular Council Meeting

**RESOLUTION - 220-2017**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** the minutes of the May 16, 2017 Regular Meeting be adopted as submitted and circulated.*

**CARRIED.**

**7. Reports of Committee of Council and Other Boards, Committees and Commissions**

## 7.1 Canada Day S.O.P.

**RESOLUTION - 221-2017**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

***THAT** Council approve the sale of alcohol during the Township's Canada Day celebrations July 1, 2017 at Red Pine Bay.*

**CARRIED.**

- 7.2 PW-2017-01 Scheel Drive Reconstruction - Tender Award

**RESOLUTION - 222-2017**

Moved by Councillor Lang, seconded by Councillor Brum

***THAT** Council of the Township of McNab/Braeside approve the awarding of Contract No. PW-2017-01 for the Scheel Drive Reconstruction (from McLean Drive to the Dochart Creek) as submitted by B.R. Fulton Construction Ltd., Renfrew, Ontario, in the amount of \$1,104,453.80 plus HST; **AND FURTHER THAT** the Township retain the services of McIntosh Perry Consulting Engineers Ltd. to provide Professional Services related to the contract administration of contract PW-2017-01 for an upset limit cost of \$90,280.00 plus HST.*

**CARRIED.**

- 7.3 Treasury Department Report - 2017 Tax Rates

**RESOLUTION - 223-2017**

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** Council accept the 2017 Tax Rate report as information as submitted and circulated.*

**CARRIED.**

- 7.4 Treasury Department Report - 2017 Garbage Levy

**RESOLUTION - 224-2017**

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie

***THAT** Council accept the 2017 Garbage Levy report as information as submitted and circulated.*

**CARRIED.**

- 7.5 Treasury Department Report - Mobile App for Boat Launch Parking

**RESOLUTION - 225-2017**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** Council accept the Mobile App for Boat Launch Parking report as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to bring a By-Law forward for passing to implement this program commencing July 2017.

Public Works Director Ryan Frew vacated the Council Chambers at this time (7:45 p.m.).

- 7.6 Canada 150 Ad Hoc Committee Meeting Minutes dated May 1, 2017 & May 17, 2017

**RESOLUTION - 226-2017**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

*THAT Council accept the Canada 150 Ad Hoc Committee Meeting Minutes dated May 1 & May 17, 2017 as information as submitted and circulated.*

**CARRIED.**

- 7.7 Economic Development Committee - May 3, 2017 Meeting Summary

**RESOLUTION - 227-2017**

Moved by Councillor Lang, seconded by Councillor MacKenzie

*THAT the summary of the Economic Development Committee Meeting for May 3, 2017 be accepted as information as submitted and circulated.*

**CARRIED.**

- 7.8 By-Law Enforcement Report - April 2017

**RESOLUTION - 228-2017**

Moved by Councillor Lang, seconded by Councillor Brum

*THAT Council accept the By-Law Enforcement Report for the month of April 2017 as information as submitted and circulated.*

**CARRIED.**

**8. Information Items**

- 8.1 Correspondence as circulated #1- 18 (May 10 - 31, 2017 inclusive) distributed separately.

**RESOLUTION - 229-2017**

Moved by Councillor Brum, seconded by Councillor Lang

*THAT correspondence items #1-18 (May 10-31, 2017 inclusive) be accepted as information as submitted and circulated.*

**CARRIED.**

- 8.2 Notice of Sitting of Court of Revision - Campbell Drive Municipal Drain - June 22, 2017

**RESOLUTION - 230-2017**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

*THAT Council accept the Notice of Sitting of Court of Revision - Campbell Drive Municipal Drain as information as submitted and circulated.*

**CARRIED.**

- 8.3 Association of Municipalities of Ontario - Retail Sales Tax

**RESOLUTION - 231-2017**

Moved by Councillor Lang, seconded by Councillor Brum

*THAT Council accept the correspondence from the Association of Municipalities of Ontario - Retail Sales Tax as information as submitted and circulated.*

**CARRIED.**

- 8.4 Lloyd Cameron - Thank you

**RESOLUTION - 232-2017**

Moved by Councillor Brum, seconded by Councillor Lang

*THAT Council accept the correspondence from Lloyd Cameron as information as submitted and circulated.*

**CARRIED.**

**9. Motions**

- 9.1 Request for Support Item #1-4

1. Annual General Assembly - Call for Immediate Implementation of "Deep Consultation" on the proposed Energy East Pipeline Project
2. Laurentian Valley - MPAC Assessment Review Board Decision Process
3. Municipality of Killarney - Tax Registration Procedures
4. Ontario Reg 366-09 - Hand Held Devices

**RESOLUTION - 233-2017**

Moved by Councillor Lang, seconded by Councillor Brum

*THAT Council accept the Request for Support List #1-4 as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to bring items # 2 and 4 back to the June 20, 2017 Regular Meeting of Council.

- 9.2 Lanark County - Opioid Problem  
Comments from Chief Hartwick - Opioid Problem

**RESOLUTION - 234-2017**

Moved by Councillor Lang, seconded by Councillor Brum

*THAT Council accept this correspondence as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to bring this matter forward to the June 20, 2017 Regular Council Meeting.

**10. Unfinished Business**

Nil.

**11. New Business**

## 11.1 July Meeting Schedule

**RESOLUTION - 235-2017**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

*THAT Council accept the July Meeting Schedule as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to cancel the July 2017 Council and Planning Advisory Committee Meetings.

## 11.2 Ministry of Natural Resources &amp; Forestry - Illegal Dumping of Garbage on Public Lands

**RESOLUTION - 236-2017**

Moved by Councillor MacKenzie, seconded by Councillor Brum

*THAT Council accept the correspondence from the Ministry of Natural Resources and Forestry regarding illegal dumping of garbage on public lands as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to forward this information to the Public Works Committee and Recreation Committee to investigate wording and costs to have signs put up at the landfill site telling residents to "cover your load" and "help keep our area beautiful" and bring the cost back to a future Council Meeting. Staff was further directed to inquire with the OPP to see if they will monitor the landfill site and fine unsecured loads. Staff was also directed to advertise in the Township Times, on Social Media and the Township's website, the importance of keeping our community clean and no littering.

## 11.3 Glasgow Women's Institute - Peace Pole at Waba Cottage Museum &amp; Gardens

**RESOLUTION - 237-2017**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

*THAT Council accept the correspondence regarding the Glasgow Women's Institute Peace Pole at Waba Cottage Museum & Gardens as information as submitted and circulated.*

**CARRIED.**

Staff Direction: The CAO/Clerk will contact the Algonquin First Nations for approval on using the Algonquin language on one side of the Peace Pole. Council approved the use of the English, French and Gaelic languages on the other three sides of the pole.

11.4 Employee Assistance Program Policy

**RESOLUTION - 238-2017**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** Council adopt the "Employee Assistance Program" Policy as submitted and circulated.*

**CARRIED.**

11.5 Promotion Policy

**RESOLUTION - 239-2017**

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** Council adopt the "Promotion" Policy as submitted and circulated.*

**CARRIED.**

11.6 Return to Work/Stay at Work Process - Temporary Accommodations Policy

**RESOLUTION - 240-2017**

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** Council adopt the "Return to Work/Stay at Work Process - Temporary Accommodations" Policy as submitted and circulated.*

**CARRIED.**

11.7 Contractors' WSIB Clearance Certificate Policy

**RESOLUTION - 241-2017**

Moved by Councillor Lang, seconded by Councillor Brum

***THAT** Council adopt the "Contractors' WSIB Clearance Certificate" Policy as submitted and circulated.*

**CARRIED.**

11.8 Reproduction and Distribution of Documents not Covered by MFIPPA Policy

**RESOLUTION - 242-2017**

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie

***THAT** Council adopt the "Reproduction and Distribution of Documents not Covered by MFIPPA" Policy as submitted and circulated.*

**CARRIED.**

## 11.9 Employee Substance Dependence Problems Policy

**RESOLUTION - 243-2017**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

*THAT Council adopt the "Employee Substance Dependence Problems" Policy as submitted and circulated.*

**CARRIED.**

## 11.10 Asbestos Cleaning Contract

**RESOLUTION - 244-2017**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

*THAT Council authorizes the CAO/Clerk to award the Asbestos Cleaning Contract to Elite Environmental Group Inc. in the sum of \$5,740.00 plus HST; AND FURTHER THAT Council authorizes the CAO/Clerk to close the Township office to all staff, Council and public for three (3) days per Elite Environmental Group Inc. as dictated by regulations for the health and safety of all staff, Council members and public; date will be determined with Elite Environmental Group Inc. and notice to be advertised.*

**CARRIED.**

## 11.11 Municipal Office Building - Central Air Conditioning Unit

**RESOLUTION - 245-2017**

Moved by Councillor MacKenzie, seconded by Councillor Lang

*THAT Council accept the Central Air Conditioning Unit quote from Sheaves Mechanical as information as submitted and circulated.*

**CARRIED.**

Staff Direction: Staff was directed to have Sheaves Mechanical replace the broken air conditioning unit with a new unit with warranty, as quoted.

## 11.12 Street Name Approval - Braeburn Estates

**RESOLUTION - 246-2017**

Moved by Councillor Brum, seconded by Councillor Lang

*THAT Council approve "Shady Maple Road" as the street name for the Braeburn Estates proposed plan of Subdivision.*

**CARRIED.**

## 11.13 The Use of Off-Road Vehicles on County Roads within the Township

**RESOLUTION - 247-2017**

Moved by Councillor Lang, seconded by Councillor Brum

*THAT Council accept this as information as submitted.*

**CARRIED.**

Staff Direction: Staff was directed to send a letter to the County of Renfrew asking them to remove the restrictions on the following County Roads: River Road, White Lake Road & Burnstown Road within the Township of McNab/Braeside pursuant to their By-Law #8-17.

**12. Notice of Motions**

Nil.

**13. By-Laws**

- 13.1 By-Law #2017-32 Debenture By-Law (Braeside Public Works Garage & Sand and Salt Shed)

**RESOLUTION - 248-2017**

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

*THAT By-Law #2017-32, being a By-Law to authorize the borrowing upon amortizing debentures in the principal amount of \$1,048,870.00 towards the cost of the Braeside Public Works Garage and Sand/Salt Shed, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.2 By-Law #2017-33 2017 Tax Rates

**RESOLUTION - 249-2017**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

*THAT By-Law #2017-33, being a By-Law to provide for the adoption of the 2017 Tax Rates and to further provide for penalty and interest in default of payment thereof for 2017, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.3 By-Law #2017-34 Garbage Levy

**RESOLUTION - 250-2017**

Moved by Councillor Brum, seconded by Councillor MacKenzie

*THAT By-Law #2017-34, being a By-Law to establish garbage collection rates levied on Real Property for the year 2017, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

- 13.4 By-Law #2017-35 Site Plan Agreement - Andrew Meier

**RESOLUTION - 251-2017**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

*THAT By-Law #2017-35, being a By-Law to authorize the execution of a Site Plan*

*Agreement between Andrew Meier and the Township of McNab/Braeside pursuant to Section 41 of the Planning Act, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**14. Public Questions/Comments**

Nil.

**15. Closed Meeting Session**

Nil.

**16. Notice of Council Meeting Dates**

As noted on the Agenda.

**17. Confirmatory By-Law**

17.1 By-Law #2017-36 - Confirm the Proceedings of the June 6, 2017 Regular Meeting of Council.

**RESOLUTION - 252-2017**

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** By-Law #2017-36, being a By-Law to confirm the proceedings of the June 6, 2017 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

**CARRIED.**

**18. Adjournment**

This Regular Meeting of Council adjourned at 9:05 p.m.

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MAYOR

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CAO/CLERK