

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
PUBLIC WORKS COMMITTEE MINUTES
June 6, 2017
10:00 A.M

1. CALL TO ORDER AND ROLL CALL

The Township of McNab/Braeside Public Works Committee Meeting was called to order at 10:05am and roll call was taken.

Present:

Public Works Director	Ryan Frew
CAO/Clerk	Lindsey Parkes (left meeting at 10:55am)
Treasurer	Angela Lochtie
Road Superintendent	Brian Box
Public Works Staff Member	Kevin Murray

2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

3. ADOPTION OF AGENDA

Moved by Treasurer Angela Lochtie, seconded by CAO/Clerk Lindsey Parkes, **THAT** the agenda dated June 6, 2017 be adopted as submitted and circulated. **CARRIED.**

4. ADOPTION OF PERVIOUS COMMITTEE MINUTES

5. DELEGATIONS AND PRESENTATIONS

a) NIL

6. INFORMATION ITEMS

NIL

7. UNFINISHED BUSINESS (PUBLIC WORKS)

a) Item: 2017 Capital Projects

- Scheel Drive Reconstruction Part 'A'

The Scheel Drive tender was issued in May and a recommendation for award will be going to the June 6, 2017 Council meeting. BR. Fulton was the low bid for the work. The replacement of the Dochart Creek Culvert is to occur prior to August 4th. Scheel Drive will remain closed to through traffic until

the Culvert has been replaced.

- Surface Treatment Tender – McLeod Rd, Mountain View Rd, Meyer Rd, Pine Grove Rd.

The tender has been issued and will close on June 13, 2017. The tender has an Option A and B for either with or without a fog seal application. The Road Superintendent stated the County of Lanark has used the fog seal and the work done last year has held up well over the winter.

- Kippen Road Rehabilitation

The tender has been issued and will close on June 13, 2017.

- Deerfield and Lorlei Resurfacing

The tender has been issued and will close on June 13, 2017.

- McLachlan Road Design

The geotechnical work is to commence this week. The initial surveying has been completed.

- Office Parking Lot Asphalt Repair

Quotation to be received for work to be completed in the Fall.

- Public Works Garage Window and Door replacement

Quotations to be received for work to be completed in the Fall.

- Old Braeside Sand/Salt Dome Removal

Quotations to be received for the removal to be completed in the Fall. The electrical at this building will need to be disconnected by an electrician prior to the removal.

- River Road Sidewalk Replacement

The sidewalk replacement was included in the County's tender for River Road. The work is to commence in July.

- Fraser Road Reconstruction – Boundary Road

The tender for the rehabilitation of Fraser Road is to be issued by the Township of Horton in the end of July. Fraser Road is a boundary road therefore the McNab/Braeside would be responsible for 50% of the costs of the work. Fraser Road was not part of the Township's 2017 budget since Horton had not received funding or made a final decision to proceed with the work.

- Waba Museum – Cedar Shingle Roof

A quotation will be obtained to install Cedar Shingles on the Hill Building at the Waba Cottage Museum.

8. NEW BUSINESS (PUBLIC WORKS)

- a) 2017 Touch a Truck (June 17, 2017)

The Public Works Department will send a plow truck to this event again this year. The event has been well attended by the community in the past and it is a good opportunity for the department to support this.

b) Item: Eve Yantha – Drainage Issues

The Committee reviewed the letter sent to the Council with regards to water ponding in the field. The Road Superintendent advised that elevations were taken in this area last year and it was determined that the ground level at the fence line was higher than the field. The Committee also reviewed aerial photography which confirmed this issue. The Road Superintendent also indicated that in order to lower the ditch in this area the Township would have to ditch all the way to Lochwinnoch road to get the required fall. The Committee discussed the issue and agreed that it is not the purpose of the ditch to drain neighbouring properties and in the past any upgrades made for this type of issue was done at the property owner's expense.

c) Item: Old Orchard Lane – Winter Maintenance and Grass Damage

The Committee reviewed several complaints from the Old Orchard area regarding sand and salt in the ditches. This issue appears to be isolated to residential areas where residents maintain the grass in the ditch and road allowance. The committee discussed the issue however concluded that the sand deposited along the ditch is from winter maintenance operations and is located on the Township's road allowance. The Director indicated that when time permits that Department repairs the areas where the plow has disturbed large sections of sod however this is typically located at dead ends or at cul-de-sacs. The Committee concluded that to clear out all the ditches of winter sand would be onerous and will not be completed.

d) Item: MTO Hand Held Device Regulations

The Director advised the Committee about a notice received regarding the expiry of the exemption given to Public Works employees to allow the use of hand held two-way radio systems.

e) Item: Public Works Garage Lighting

The Committee discussed the garage lighting in the Public Works garage at Russett Drive and agreed that the replacement should take place in the near future as more lights have burnt out and it is becoming a safety issue.

f) Item: Asset Management

The Province has introduced funding for enhancing municipal asset management plans. The Treasurer advised that our potential funding could be in the \$35k range and has begun looking at computer programs that will aid the preparation of the various plans. The funding could also be utilized for the Roads need study which is scheduled for 2018. The Treasurer advised that the grant is open for several years however we would want to apply in the next 6 months to ensure there is funding still available.

g) Item: Toner Road Littering

The Road Superintendent advised that he received a request to install 'No littering' signs. The Committee discussed the request however does not recommend the installation of this type of signs as the Township does not have the ability to fine those who contravene the sign.

9. **WASTE MANAGEMENT**

- a) Item: Recycling contract and Solid Waste Collection Commenced June 1, 2017 – Update
Both Contracts began on June 1, 2017 and there have not been any complaints received to date.
- b) Item: Recycling Coach – Website based collection information
The Director advised of an online system that provides residence updates regarding the collection services. The Director will look into the free version and if it would be beneficial to the Township.
- c) Item: Stage 3 Road access and development
The Director advised that to proceed with the continued development of Stage 3 some additional surveying is required to better determine the amount of organic material to be removed from the site and how much sand fill will be needed. The entrance and road will need to be built out to also allow access. This work is proposed to be started this summer.

10. **NEXT MEETING**

TBD

11. **ADJOURNMENT**

Moved by Treasurer Angela Lochtie, seconded by Road Superintendent Brian Box , **THAT** this meeting of Committee adjourn at 11:08 a.m. **CARRIED.**