

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
BUILDING COMMITTEE AGENDA

June 6, 2017

1:00 pm

1.0 **CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Building Committee meeting was called to order at 1:04 p.m.

Present: Ryan Frew, Director of Public Works (Meeting Chair)  
Lindsey Parkes, CAO/Clerk  
Angela Lochtie, Treasurer  
Chris Vereyken, Chief Building Official  
Tom Peckett, Mayor  
Mandy Cannon (Recording Secretary)

Absent: Brian Armsden, Deputy Mayor

Also in Attendance: Tyler Peters, Greenview Environmental  
Henry Hutchison, Greenview Environmental  
Steve Thronton, Greenview Environmental  
Noella Floyd, Greenview Environmental  
Dan Wojcik, +VG Architects

2.0 **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest declared at this time.

3.0 **ADOPTION OF AGENDA**

Moved by Lindsey Parkes, seconded by Tom Peckett, **THAT** the agenda dated June 6, 2017 be adopted as submitted and circulated.

**CARRIED.**

4.0 **DELEGATIONS AND PRESENTATIONS**

a) NIL

**5.0 ADOPTION OF PREVIOUS COMMITTEE MEETING MINUTES**

5.1 April 12, 2017

Moved by Tom Peckett, seconded by Lindsey Parkes **THAT** the minutes of that April 12, 2017 Building Committee Meeting be adopted as submitted and circulated.

**CARRIED.**

5.2 May 25, 2017

Moved by Tom Peckett, seconded by Lindsey Parkes **THAT** the minutes of the May 25, 2017 Building Committee Meeting be adopted as submitted and circulated.

**CARRIED.**

**6.0 GENERAL INFORMATION ITEMS**

a) Nil

**7.0 NEW BRAESIDE RECREATIONAL CENTRE**

**7.1 UNFINISHED BUSINESS**

a) NIL

**7.2 NEW BUSINESS**

a) 50% Design Submission and Presentation (Greenview Environmental)

Greenview Environmental provided background information that has led to the current 50% design submission and presentation.

Greenview requires the following feedback from the Building Committee: review the design showing where electrical outlets have been placed and provide feedback to Greenview if additional outlets are required while indicating where they should be placed; provide feedback regarding wired in speakers throughout the assembly space; does the Committee want Greenview to find a replacement area for the basketball court; Greenview advised that a water softener was not expected to be required, unless the Committee wanted a purifier in place for taste; a decision is required about having a hard or grass service patio facing the ball diamond; the Committee is to advise as to the specific make/model/size of desired kitchen appliances; feedback is required as to whether the furniture be included in the contract or will it be purchased separately; and finally if a fire water storage tank is required.

The Building Committee confirmed the following: an external manually-operated electrical panel with a lock will be required for the ball diamond; the lights for the rink will be on a (staff-set) timer; the Committee agreed that an exterior phone was not required but did decide to have a phone jack available in the canteen area; a wifi hotspot was also required in this building; an additional door directly across from hose room should be installed to enter the rink.

Greenview advised that they have initiated communication with Enbridge Gas Distributions to have the gas line installed at the Braeside Recreation Centre;

b) Review Energy Efficiency Report – Response from Greenview

Tyler Peters explained the reasons for choosing the HVAC alternatives as discussed in the May 25<sup>th</sup> meeting.

c) Review Schedule and Approvals

a. Project Update (Committee) – Week of June 19<sup>th</sup>

Greenview will be presenting the 50% design to the Planning Advisory Committee on June 13, 2017.

b. Tender authorization (Council) June 27, 2017 Special Council Meeting

Tender authorization will be brought forward to Council for consideration on June 27, 2017.

**8.0 MUNICIPAL OFFICE BUILDING AND PERNEEL BUILDING**

**8.1 UNFINISHED BUSINESS**

NIL

**8.2 NEW BUSINESS**

a) 50% Design Submission and Presentation (+VG)

Dan Wojcik from +VG provided an update on the current design status of the Municipal Office and advised that they amended the site plan by increasing the parking space size, drawing in a trailhead, and shifting the driveway over instead of relocating the hydro pole.

The Building Committee is to advise where the safe should be located and if the meeting room and CAO/Clerk's office size should be reduced by one meter, although the cost will not be impacted because of this reduction.

b) MTO Permit

Mr. Wojcik advised that he has filled out the MTO Permit application and is going to submit it without a letter from the Ministry Of Environment at this time, however one may be required in the future if the MTO requests one.

c) Energy Efficiency Report

Nil.

d) Review Schedule and Approvals

a. Project Update (Committee) – Week of June 19<sup>th</sup>

+VG will provide Council with the 50% design at the June 20<sup>th</sup> Regular Meeting of Council this presentation will include a Class C cost estimate, site plan and design layout.

b. Tender authorization (Council) June 27, 2017 Special Council Meeting

Tender authorization will be brought forward to Council on June 27<sup>th</sup>, 2017 for consideration.

**9.0 LONG TERM BUILDING PLAN**

**9.1 UNFINISHED BUSINESS**

a) a) Long Term Building Plan Option Review

This topic was not discussed and will be brought forward to a future Building Committee Meeting.

**9.2 NEW BUSINESS**

NIL

**9. NEXT MEETING**

TBD

10. **ADJOURNMENT**

Moved by Angela Lochtie, seconded by Lindsey Parkes, **THAT** this Building Committee Meeting adjourn at 5:06 p.m.

**CARRIED.**

**DRAFT**