

**CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
REGULAR COUNCIL MEETING MINUTES
October 15, 2013**

The Council of the Corporation of the Township of McNab/Braeside met at 7:00 p.m.

Staff in attendance: Noreen C. Mellema, CAO/Clerk
 Stacey Blair, Deputy-Clerk
 Angela Lochtie, Treasurer
 Ryan Frew, Director of Public Works
 Geoff Patterson, Recreation Director
 Ken Walton, Fire Chief

Media in attendance: Peter DeWolf, MyFm Radio
 Sherry Haaima, Chronicle Guide

1. CALL TO ORDER AND ROLL CALL

All members of Council were in attendance.

2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosures of pecuniary interest were declared at this time.

3. ADOPTION OF AGENDA

Moved by Councillor McIlquham

Seconded by Councillor Campbell

THAT the agenda dated October 15, 2013 be adopted as presented.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

a) Mr. Boyd MacLaren, Scottish Festival Committee, Mr. John Brady River Drive Committee

Mr. Mackie McLaren presented on behalf of Mr. Boyd MacLaren. Mr. McLaren thanked the Mayor and Council for the opportunity to report on the 2013 McNab Days Festivals held this year and for Council's wisdom in initiating the ten day McNab Days celebration. The Scottish Festival participates in these celebrations. Mr. McLaren

pointed out that this is an excellent way to celebrate our pioneer heritage and helps modern society to learn about our past.

This year's Scottish Festival was considered a great success. Attendance was augmented from 450 to 1350. Both festivals were completed with a surplus. The accounts for the Scottish Festival and the RiverDrive Festival were processed together by the Municipal Treasurer. Together there was a revenue of \$12,912.90 and expenses of \$8,496.71 for a profit of \$4,416.19.

There was a request for the profit monies to be put into a reserve account for a Scottish Festival project. Both years that have featured a full day event have shown profits.

Areas identified for improvement and growth include:

- The need for a portable stage
- Bleachers for the heavy weight demonstrations
- An expanded archery offering
- Food supplied by the Lions Club sold out before the events were over
- Having the auction earlier in the day
- Revisiting the placement of vendors and clan tents to make them more accessible
- Children's events were a success with almost a hundred children taking part
- The tent purchased by the Scottish Festival is to remain with the Recreation Department and to be used by the various groups as indicated by the Recreation Director.

In closing, Mr. McLaren thanked Council for their support, Mr. Neil Stewart, the Recreation Committee, the Recreation Director and past Treasurer as well as other volunteers.

Mr. McLaren also requested that Council consider placing the surplus from the two festivals into a reserve account to be used to offset any future festival losses due to inclement weather; and that Council match this surplus in their 2014 Municipal Budget for use as operating funds for the success of the 2014 Scottish Festival and RiverDrive festival.

Mr. John Brady then spoke to Council regarding the RiverDrive Festival.

Mr. Brady stated that the attendance at the 2013 RiverDrive Festival was negatively impacted by poor weather. Planned boat rides on the Ottawa River were cancelled. Attendance was estimated at 300-400 which was somewhat lower than the previous year. Notwithstanding, the Festival generated a profit of ~\$1800.00 and all featured events were well received. The Committee believes, that with the appropriate support, the RiverDrive Festival has good potential for future growth. Mr. Brady identified the various successes of the festival. They included:

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- Media coverage – the event had lots of radio and print coverage.
 - Venue – Red Pine Bay boat launch and park provided a beautiful venue which was well suited to hosting this event. The addition of the permanent washroom was very helpful.
 - Dock Diving Dog demonstration put on by Avalon Ranch was a big hit with the children.
 - The Silent Auction was the main source of revenue, raising ~\$1700.00.

Several items identified for improvement included the site layout, more food, increased signage, more activities for children, increased interactive demonstrations, better cross-festival coordination and better communication with Council.

Mr. Brady put forward the following recommendations. As the RiverDrive Festival is a good vehicle for promoting cultural awareness, community interaction and environmental stewardship, the Committee requests that Council by resolution:

- 1) Establish a small group charged with long term planning, recruitment of key positions, cross Festival coordination and managing relationships with key sponsors and Council.
- 2) Establish a reserve for future events, consisting of 2013 profits. Supplement as feasible.
- 3) Confirm “in-kind” support from Township staff for future events.

The Mayor thanked the group for their presentations.

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Styles

THAT the information presented by the Scottish Festival Committee and the RiverDrive Committee be received as information.

CARRIED

b) Steve Boland, Chairman – 2014 AORS Municipal Trade Show

Mr. Boland, who is also the Manager of Operations for the County of Renfrew is the Chairman for the 2014 AORS Municipal Trade Show being held in Arnprior in June. Mr. Boland reported that this 2 day trade show is one of the largest of its kind in Canada and gave a general overview of the event. Mr. Boland discussed opportunities to promote the Township such as including municipal information in the registrants welcome packages. He indicated that the committee is seeking staff volunteers and Council sponsorship for the golf tournament. The price for an indoor booth is \$800; the price to sponsor one hole of golf at the tournament is \$100.

The Mayor thanked Mr. Boland for his presentation.

Moved by Deputy-Mayor Blimkie

Seconded by Councillor McIlquham

THAT the information presented by the Mr. Steve Boland regarding the 2014 AORS Municipal Trade Show be received as information.

CARRIED

5. MATTERS ARISING OUT OF THE DELEGATIONS HEARD

6. ADOPTION OF PREVIOUS COUNCIL MINUTES

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Campbell

THAT the Council minutes of the October 1, 2013 Regular Meeting be adopted as submitted and circulated.

CARRIED

Moved by Councillor Styles

Seconded by Councillor McIlquham

THAT the Council minutes of the October 3, 2013 Special Meeting be adopted as submitted and circulated.

CARRIED

7. REPORTS OF COMMITTEES OF COUNCIL & OTHER BOARDS, COMMITTEES AND COMMISSIONS

a) Mayor's Report

Moved by Councillor McIlquham

Seconded by Councillor Campbell

THAT the Mayor's Report dated October 10, 2013 be accepted as information.

CARRIED

b) Public Works Department Report

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Campbell

THAT the Public Works and Property Department Report dated October 10, 2013 be accepted as information as submitted and circulated.

CARRIED

Moved by Councillor Campbell

Seconded by Councillor McIlquham

THAT the Council of the Township of McNab/Braeside authorize the application for funding under the Small, Rural and Northern Municipal Infrastructure Fund – Capital Program;

AND FURTHERMORE THAT Council certify that the information in the Expression of Interest is factually accurate and that the Township will have a comprehensive asset management plan that includes all of the information and analysis describing in Building Together: Guide for Municipal Asset Management Plans by December 31, 2013;

AND FURTHERMORE THAT the Township's comprehensive asset management plan be made publicly available, including online, prior to May 30, 2014 and that the project put forward in the application will be completed by December 31, 2015.

CARRIED

Moved by Councillor Campbell

Seconded by Deputy-Mayor Blimkie

THAT the Council of the Township of McNab/Braeside approve the progress payment certificate No. 3 for contract PW-2013-03 Campbell Drive Culvert Replacement in the amount of \$57,302.34 to Goldie Mohr Ltd.

CARRIED

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Campbell

THAT the Council of the Township of McNab/Braeside approve the holdback release payment certificate for contract PW-2013-02 Rehabilitation of Creek Side Road and Kippen Road in the amount of \$51,522.25 to Smiths Construction (a Division of the Miller Group Inc.).

CARRIED

c) Waste Management Report

Moved by Councillor Campbell

Seconded by Councillor Styles

THAT the Waste Management Department Report dated October 10, 2013 be received as information as submitted and circulated.

CARRIED

d) Parks & Recreation Department Report

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Styles

THAT the Parks and Recreation Department Report update dated October 10, 2013 be received as information as submitted and circulated.

CARRIED

A request for direction from the Recreation Committee was brought forward regarding Committee terms of reference. The Mayor stated that the Procedural By-law serves as the guiding document for all committees of Council.

ACTION – Staff direction for Treasurer to locate Recreation Trailer and Public Works Tractor in assets.

e) Fire Department Report

Moved by Councillor McIlquham

Seconded by Councillor Styles

THAT the Fire Department Report dated October 10, 2013 be received as information as submitted and circulated.

CARRIED

f) Treasury Department Report

Moved by Councillor Styles

Seconded by Deputy-Mayor Blimkie

THAT the Treasury Department Report dated October 7, 2013 be received as information as submitted and circulated.

CARRIED

Moved by Councillor McIlquham

Seconded by Councillor Styles

THAT the Treasurer's Report dated October 7, 2013 regarding the McNab Days and RiverDrive Festivals be received as information as submitted and circulated.

CARRIED

g) Waba Cottage Museum & Gardens Committee Report

Moved by Councillor Styles

Seconded by Councillor McIlquham

THAT the Waba Cottage Museum & Gardens Committee Report dated October 7, 2013 be received as information as submitted and circulated.

CARRIED

h) Humane Society Report

Moved by Councillor McIlquham

Seconded by Councillor Styles

THAT the Humane Society Report dated October 15, 2013 be received as information as submitted and circulated.

CARRIED

8. INFORMATION ITEMS**a) Correspondence Items Circulated**

Moved by Councillor Campbell

Seconded by Deputy-Mayor Blimkie

THAT correspondence items #1- 24 (September 26 – October 10, 2013) which were distributed separately be received as information.

CARRIED

Item #23, Ontario Lung Association, Lung Month, was brought forward for discussion.

ACTION – Staff to prepare a proclamation declaring November as “Lung Month”.

b) Eva & Barry Yantha, Controlling Buckthorn

Moved by Councillor Campbell

Seconded by Councillor Styles

THAT the information received regarding Buckthorn control be received as information.

CARRIED

ACTION – This item was discussed earlier in the meeting and was referred to the Public Works Committee.

c) Town of Arnprior, Heavy Extrication Services

Moved by Councillor Campbell

Seconded by Councillor Styles

THAT the information received from the Town of Arnprior regarding heavy extrication services be received as information.

CARRIED

ACTION – This item was discussed earlier in the meeting and the Fire Chief was directed to prepare a response letter to the Town of Arnprior regarding heavy extrication services.

d) Annual Archives Bake Sale

Moved by Deputy-Mayor Blimkie
Seconded by Councillor Campbell

THAT the correspondence received regarding the Annual Archives Bake Sale be received as information.

CARRIED

9. **MOTIONS**

a) United Townships of Head, Clara & Maria – Grant Funding Rural Municipalities

Moved by Deputy-Mayor Blimkie
Seconded by Councillor Campbell

THAT Council supports the position of the United Townships of Head, Clara and Maria regarding grant/funding opportunities for small/rural municipalities.

CARRIED

b) Livestock Claim – A. Haelssig

Moved by Councillor McIlquham
Seconded by Councillor Styles

THAT the Council of the Township of McNab/Braeside agree to pay compensation in the amount of \$300.00 to Andreas Haelssig based on the report submitted by the Township Livestock Valuer – Leigh Hann, dated September 17, 2013.

CARRIED

c) TransCanada Pipeline Ltd. Survey Agreement

Moved by Councillor Campbell
Seconded by Councillor McIlquham

WHEREAS TransCanada Pipelines Limited is assessing the feasibility of an oil transmission pipeline;

AND WHEREAS the Lands described at Pt. Lots 18 & 19, Concession 6, Pts. 1 & 2 49R12786; S/T R227757, R357810 McNab/Braeside, Known as PIN 57335-0001 (LT) could form part of the pipeline route, including a potential pump station;

AND WHEREAS TransCanada Pipelines Limited requires entry upon the Lands for certain preliminary investigation in support of its feasibility assessment and potential development, implementation and management of the Project (Oil Pipeline to Eastern Canada);

AND WHEREAS TransCanada Pipelines Limited has agreed to compensate the Township in the amount of \$1,000.00 plus HST;

NOW THEREFORE BE IT RESOLVED THAT the Township of McNab/Braeside approve the recommendation of the Planning Advisory Committee and approve the agreement between TransCanada Pipelines Limited and the Township, whereby TransCanada will be permitted to enter upon Township Lands described under PIN 57335-0001(LT) for the purpose of “surveying” as outlined on the Surveys Acknowledgment Form - Pipeline and Facilities Site.

AND FURTHERMORE THAT Mayor and CAO/Clerk be authorized to sign the agreement on behalf of the Township.

CARRIED

10. UNFINISHED BUSINESS

a) Campbell Drive Funding – Update Re: Unsuccessful Funding Application

CAO Mellema provided an explanation as to how criteria for grant applications is considered but that the weighting matrix of this criteria is not available to the public.

b) Waba Cottage & Gardens Facility License Agreement

Moved by Councillor McIlquham

Seconded by Councillor Campbell

THAT the Council of the Township of McNab/Braeside approve the Waba Cottage & Gardens Facility License Agreement.

CARRIED

c) 2014 AORS Municipal Trade Show

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Styles

THAT the Township of McNab/Braeside sponsor one hole of golf at the 2014 AORS Municipal Trade Show golf tournament.

CARRIED

ACTION – CAO to request if first hole is available for sponsorship.

d) McNab Days Residual Surplus

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Styles

THAT a line item be created to set up a reserve account for McNab Days.

CARRIED

11. NEW BUSINESS**a) Town of Arnprior – First Annual Discovery Guide**

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Campbell

THAT the information received from the Town of Arnprior regarding the First Annual Discovery Guide be received as information.

CARRIED

b) Request for Letter of Support for Renfrew County Watershed Alliance Proposal for Ontario Trillium Foundation

Moved by Councillor Campbell

Seconded by Councillor Styles

THAT Council receive the information from the Renfrew County Watershed Alliance's proposal for Ontario Trillium Foundation funding as information.

CARRIED

ACTION – CAO to provide response letter.

c) Hunting and Trail Access on Township Lands

Moved by Deputy-Mayor Blimkie

Seconded by Councillor McIlquham

THAT the letter from Mr. Patrick McIntyre regarding hunting and trail access on township lands be received as information.

CARRIED

Moved by Councillor Styles

Seconded by Deputy-Mayor Blimkie

THAT no trespassing signs be posted at the 100 acre nature preserve behind Ridgeview Drive in Sandpoint.

DEFEATED

ACTION – Staff to determine the status of the use of this property and to clarify the status of these lands with the Township’s insurance provider.
This item is to be placed on the next Council meeting agenda.

d) Splurge – Metroland Media Advertising Opportunity

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Styles

THAT the correspondence received by Metroland Media Advertising regarding Splurge, be received as information.

CARRIED

e) Matt Little Child, Canadian Armed Forces

CAO Mellema informed Council that the Armed Forces are planning an exercise in the area which will include rafting and reconnaissance from late October through to early November.

12. BY-LAWS

a) By-law 2013-47 - Site Plan Agreement 1085091 Ontario Ltd.

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Styles

THAT By-law No. 2013-47, being a By-law to authorize the execution of a Site Plan Agreement between 1085091 Ontario Limited and the Township of McNab/Braeside, pursuant to Section 41 of the Planning Act, I now deem read a second and third time short and is hereby enacted and passed.

CARRIED

b) Public Notice Requirement – Zoning By-law and Official Plan – Milnerlea Properties

Moved by Deputy-Mayor Blimkie

Seconded by Councillor Campbell

WHEREAS Council of the Township of McNab/Braeside held a public meeting on Monday, September 9, 2013 at 6:00 p.m. for Part of Lots 17, Concession 8 at the Township Council Chambers to consider a proposed amendment to the Zoning By-Law and the Official Plan for the Township of McNab/Braeside;

AND WHEREAS the proposed by-laws for these zoning and official plan amendments have been revised to amend the proposed permitted uses;

NOW THEREFORE BE IT RESOLVED THAT upon a recommendation from the Planning Advisory Committee of the Township of McNab/Braeside that Council deem that in accordance with the provisions of Section 34(17) of the Planning Act, 1990 that no further public notice is required in respect of changes that were made to the by-law after the public meeting of September 9, 2013.

CARRIED

- c) By-law 2013-48, Zoning Amendment, Milnerlea Properties

Moved by Councillor Styles

Seconded by Councillor Campbell

THAT By-law No. 2013-48, being a By-law to amend by-law No. 2010-49, being the Comprehensive Zoning By-law of the Township of McNab/Braeside, I now deem read a second and third time short and it is hereby enacted and passed.

CARRIED

- d) By-law 2013-49 - Official Plan Amendment, Milnerlea Properties

Moved by Councillor McIlquham

Seconded by Deputy-Mayor Blimkie

THAT By-law No. 2013-49, being a by-law to adopt Amendment No. 3 to the Official Plan for the Township of McNab/Braeside, I now deem read a second and third time short and it is hereby enacted and passed.

CARRIED

- e) By-law 2013-50 - Sale of Land Policy & Staff Report

Moved by Councillor Styles

Seconded by Councillor Campbell

THAT By-law No. 2013-50, being a by-law to repeal by-law No 98-47 and to establish a policy and procedures, including the giving of notice, governing the sale or other disposition of land owned by the Township of McNab/Braeside, I now deem read a second and third time short and it is here by enacted and passed.

CARRIED

13. NOTICE OF MOTIONS

14. PUBLIC QUESTIONS

15. CLOSED MEETING SESSION

16. NOTICE OF COUNCIL MEETING DATES

Provided in agenda.

17. CONFIRMATORY BY-LAW

- a) By-Law 2013-51 - Confirm the proceedings of Council – October 15, 2013

Moved by Councillor McIlquham

Seconded by Councillor Styles

THAT By-law No. 2013-51, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of McNab/Braeside at the Regular Meeting held on October 15, 2013, I now deemed read a second and third time short and it is hereby enacted and passed.

18. ADJOURNMENT

Moved by Councillor McIlquham

Seconded by Councillor Campbell

THAT this meeting of Council adjourn at 10:45 p.m.

CARRIED

MAYOR

CAO/CLERK