



MINUTES
Regular Council Meeting
Tuesday, December 15, 2015
Council Chambers 7:00 PM

COUNCIL PRESENT: All members of Council were present this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Angela Lochtie, Treasurer
Geoff Patterson, Recreation Director
Ryan Frew, Director of Public Works and Waste Management

MEDIA PRESENT: John Carter, Metroland Media (7:05 p.m.)

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared at this time.

3. **Adoption of the Agenda**

3.1 Agenda dated December 15, 2015

With the permission of Council, Mayor Peckett amended the agenda by adding an item to the Public Works Department Report regarding repairs to the backhoe.

RES-1-2015

Moved by Councillor Brum, seconded by Councillor Lang

THAT the agenda dated December 15, 2015, be adopted as amended.

CARRIED.

4. **Delegations and Presentations**

4.1 Murray Hawley - Hydro One Distribution

Mr. Hawley was not in attendance this evening, nor were regrets sent.

4.2 Mike Grace - Renfrew County District Health Unit
- 2015 Beach Sampling Results

Mr. Grace was in attendance this evening as requested by Council to explain the water sampling results that were received for the Township beaches. Mr. Grace explained the sampling process along with the historical data collected by the Health Unit over the past years. Mayor Peckett thanked Mr. Grace for his attendance this evening.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Council Minutes

6.1 November 26, 2015 - Special Council Meeting

RES-2-2015

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT the minutes of the November 26, 2015, Special Meeting be adopted as submitted and circulated.

CARRIED.

6.2 November 30, 2015 - Special Council Meeting

RES-3-2015

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT the minutes of the November 30, 2015, Special Meeting be adopted as submitted and circulated.

CARRIED.

6.3 December 1, 2015 - Regular Council Meeting

RES-4-2015

Moved by Councillor MacKenzie, seconded by Councillor Brum

THAT the minutes of the December 1, 2015, Regular Meeting be adopted as submitted and circulated.

CARRIED.

6.4 December 3, 2015 - Special Council Meeting

RES-5-2015

Moved by Councillor Lang, seconded by Councillor Brum

THAT the minutes of the December 3, 2015, Special Meeting be adopted as amended.

CARRIED.

Council directed that Page 11 of the December 3, 2015 minutes for the Special Council Meeting be amended to read (**changes are underlined and bold**):

"10.4 Councillor MacKenzie asked that it be noted in the minutes that he would like to delay the passing of the Budget By-Law in order to discuss ways to increase **revenue** and use volunteers to reduce payouts."

6.5 December 8, 2015 - Public Meeting Under the Planning Act

RES-6-2015

Moved by Councillor MacKenzie, seconded by Councillor Lang

***THAT** the minutes of the December 8, 2015, Public Meeting Under the Planning Act be adopted as submitted and circulated.*

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

7.1 Recreation Department Report

RES-7-2015

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** Council accept the Recreation Department Report as information as submitted and circulated.*

CARRIED.

RES-8-2015

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

***THAT** Council accept the application from Joanne Logan for appointment to the Trails Focus Group and give her appropriate consideration to replace membership on that Committee seat which was vacated due to resignation.*

CARRIED.

7.2 Public Works Department Report

1 - Public Works Minutes 12-01-2015

2 - Minimum Maintenance Standards - Winter Operations Report

2(a) - MMS OReg 239-02

2(b) - Township By-Law 2004-14 - Level of Service Policy

2(c) - Township Road Summary

3 - McNab/Braeside - Goshen

RES-9-2015

Moved by Councillor Lang, seconded by Councillor MacKenzie

***THAT** the Public Works Department Report be accepted as information as submitted and circulated.*

CARRIED.

RES-10-2015

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT** Council authorizes the Public Works Department to enter into a 6-year lease agreement with Christie Walther Communications for digital two-way radio equipment and service; **AND THAT** the cost per radio per month be \$30.99 + HST for 2016; **AND THAT** the cost per radio per month be \$39.99 + HST for the remainder of the contract; **AND FURTHER THAT** the CAO/Clerk be authorized to sign the lease agreement.*

CARRIED.

RES-11-2015

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

***THAT** Council of the Township of McNab/Braeside approves the barrier design for the recreational trail bridges; **AND THAT** upon favourable comments from the Snowmobile Club the Public Works Department is authorized to obtain quotations from qualified contractors to undertake the work.*

CARRIED.

Staff was directed to contact OFSC and inquire if there are any available grants for the work on the bridge.

RES-12-2015

Moved by Councillor Brum, seconded by Councillor MacKenzie

***THAT** Council of the Township of McNab/Braeside authorizes the Public Works Department to proceed with the repair of the departments backhoe; **AND THAT** Council authorizes the use of the Township's General Reserve – Working Funds if the Public Works Operating budget is in a deficit position at the end of 2015.*

CARRIED.

Staff was directed to bring the report on the reconstruction/rehabilitation of Goshen Road back to the Council Meeting on January 5, 2016.

- 7.3 Waste Management Department Report
- 1 - Waste Disposal Site Stage 3 - Stantec Memo
 - 2 - ECA Amendment - Stantec Memo
 - 3 - Waste Free Ontario Act Draft Strategy - MOECC

- 3(a) - Waste Free Ontario Act - Assessment by OWMA
4 - Surplus Track Loader Tender - WM-2015-03

RES-13-2015

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT the Waste Management Department Report be accepted as information as submitted and circulated.

CARRIED.

- 7.4 Treasury Department Report
- Consolidated Income and Expense Statements for the month of November 2015
 - Revised Draft Township Building Committee Terms of Reference
 - Revised Draft 2016 Budget

RES-14-2015

Moved by Councillor Lang, seconded by Councillor Brum

THAT the Treasury Department Report be accepted as information as submitted and circulated.

CARRIED.

RES-15-2015

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council hereby approve the draft Terms of Reference for the Township Building Committee, as amended.

CARRIED.

- 7.5 Clerk's Report
- Department Head Draft Meeting Minutes - October 14, 2015
 - Progress Checklist - As of December 10, 2015

RES-16-2015

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT the Clerk's Report be accepted as information as submitted and circulated.

CARRIED.

- 7.6 Economic Development Committee Report

RES-17-2015

Moved by Councillor Lang, seconded by Councillor Brum

THAT the Economic Development Committee Report be accepted as information as submitted and circulated.

CARRIED.

8. Information Items

- 8.1 Correspondence as circulated #1-15 (November 26 - December 10, 2015 inclusive) distributed separately.

RES-18-2015

Moved by Councillor Brum, seconded by Councillor Lang

THAT the correspondence items #1- #15 (November 26 - December 10 , 2015 inclusive) which were distributed separately be accepted as information as circulated.

CARRIED.

9. Motions

- 9.1 Requests for Support # 1-5

RES-19-2015

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT the above requests for support list be accepted as information.

CARRIED.

Staff was directed to bring items 2-5 on the Request for Support list back to the January 5, 2016, Regular Meeting for consideration.

- 9.2 County Official Plan - Resolution

RES-20-2015

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT Council support moving forward with the draft Official Plan for the Township of McNab/Braeside as presented by the County of Renfrew Planning and Land Division Staff.

CARRIED.

- 9.3 Surplus Land - Crane Street
- Sale of Surplus Land - Resolution

RES-21-2015

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT Council hereby declares the land described as Pt. Lot 1, Blk. O, Pl. 29 as in R204459 Parcel L, Except R379657, R378140, R395223, R23240, R409312, Pt. Sarah Street & PT Crane Street; S/T R409312; McNab/Braeside - PIN 57326-0072 (LT) surplus to their needs and agrees to sell the land to the adjoining landowner in accordance with the Township's Sale of Land By-Law.

CARRIED.

10. Unfinished Business

- 10.1 Township Website
<http://www.ottawavalleyconnect.com/townshipofmcnabbraeside/>

RES-22-2015

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff was directed to go live with the website once it is ready.

- 10.2 Canaan Road Gates - Request for Access
- Correspondence from Mr. Mask
- Road Allowance Lot 26, Concession 3 - Forced Road

RES-23-2015

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept this correspondence as information as submitted and circulated.

CARRIED.

Staff was directed to provide a key to Mr. Mask, as requested.

- 10.3 Braeside Sand and Salt Shed
- Resolution - Salt and Sand Shed Building (Braeside) - Option 3

RES-24-2015

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council approves Option 3 as presented by Greenview Environmental on November 17, 2015 Regular Council meeting for the Sand/Salt Shed and Municipal Garage in Braeside; AND FURTHER THAT Council directs staff to proceed with the Tender package for Council approval, pending 2016 municipal budget approval.

CARRIED.

- 10.4 Township Logo/Branding
- Comments from Councillor MacKenzie
- Staff Comments
- Proposed Logos and Slogans
- Former Village of Braeside Logo
- Similar Samples - Logos

RES-25-2015

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie
THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff was directed to forward the comments to the Economic Development Committee.

- 10.5 2015-16 Public Library Operating, Pay Equity and First Nation Salary Supplement Grants Ontario Application

RES-26-2015

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie
THAT Council accept this correspondence as information as submitted and circulated.

CARRIED.

- 10.6 Draft Performance Management Program

RES-27-2015

Moved by Councillor Lang, seconded by Councillor Brum
THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff was directed to make amendments to clause number 10 in the Performance Management Program Policy to clarify the wording for the CAO/Clerk's review process.

- 10.7 Arnprior & McNab/Braeside Archives
- Draft correspondence to Arnprior & McNab/Braeside Archives

RES-28-2015

Moved by Councillor Lang, seconded by Councillor Brum
THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff was directed to send the letter as submitted.

11. New Business

Nil.

12. Notice of Motions

Nil.

13. By-Laws

- 13.1 By-Law #2015-110 - ZBLA - Doug Gillies

RES-29-2015

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT By-Law #2015-110, being a By-Law to amend By-Law Number 2010-49, being the Comprehensive Zoning By-Law of the Corporation of the Township of McNab/Braeside, as amended, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 13.2 By-Law #2015-111 - Evans McNab Road Allowance Stop Up-close and Conveyance

RES-30-2015

Moved by Councillor Lang, seconded by Councillor MacKenzie

THAT By-Law #2015-111, being a By-Law to close, declare surplus and convey unopened road allowances in the Township of McNab/Braeside, in the County of Renfrew, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 13.3 By-Law #2015-112 Fees and Charges

RES-31-2015

Moved by Councillor MacKenzie, seconded by Councillor Brum

THAT By-Law #2015-112, being a By-Law to establish fees and charges for services or use of municipal property, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 13.4 By-Law #2015-113 - 2016 Budget By-Law

RES-32-2015

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT By-Law #2015-113, being a By-Law to adopt the estimates for the sums required during the year 2016 for general, capital and all purposes of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

- 13.5 By-Law #2015-114 - 2016 Remuneration Township Staff

RES-33-2015

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT By-Law #2015-114, being a By-Law to regulate the appointment, duties and

remuneration of Township Officers and Staff of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

13.6 By-Law #2015-115 - Township Officer Remuneration

RES-34-2015

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

***THAT** By-Law #2015-115, being a By-Law to establish remuneration for Council Members and Officers of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.*

CARRIED.

14. Public Questions/Comments

14.1 Lori Hoddinott advised that it was the intention of the Economic Development Committee to keep Council informed.

15. Closed Meeting Session

Nil.

16. Notice of Council Meeting Dates

As recorded on the Agenda

17. Confirmatory By-Law

17.1 By-Law #2015-116

RES-35-2015

Moved by Councillor MacKenzie, seconded by Councillor Brum

***THAT** By-Law #2015-116, being a By-Law to confirm the proceedings of the December 15, 2015 Regular Meeting of Council, I now deemed read a second and third time short and it is hereby enacted and passed.*

CARRIED.

18. Adjournment

The meeting adjourned at 10:00 p.m.

MAYOR

CAO/CLERK