

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
REGULAR COUNCIL MEETING  
August 18, 2015

The Council of the Corporation of the Township of McNab/Braeside met at 7:00 p.m.

Staff in attendance: Lindsey Parkes, CAO/Clerk  
Angela Lochtie, Treasurer  
Ryan Frew, Director of Public Works and Property Manager  
David Hartwick, Fire Chief  
Mandy Cannon, Executive Assistant  
Jim McBain, By-Law Enforcement Officer  
Darla McBain, By-Law Enforcement Officer

Media in attendance: Peter DeWolf, MyFm Radio  
John Carter, Metroland Newspapers

1. **CALL TO ORDER AND ROLL CALL**

All members of Council were in attendance this evening with the exception of Councillor MacKenzie who sent his regrets.

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

3. **ADOPTION OF AGENDA**

Mayor Peckett requested that three items be added to the agenda as follows:

- Update from Councillor Lang regarding the Energy East Pipeline Project;
- Written comments from Councillor MacKenzie regarding the ground mount solar panel project
- By-Law #2015-85 - Rating By-Law, *Tile Drainage Act*

All of Council were in agreement to these additions.

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** the agenda dated August 18, 2015, be adopted as amended and circulated.

**CARRIED.**

4. **DELEGATIONS AND PRESENTATIONS**

Nil.

5. **MATTERS ARISING OUT OF THE DELEGATIONS HEARD**

Nil.

6. **ADOPTION OF PREVIOUS COUNCIL MINUTES**

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** the minutes of the August 4, 2015, Regular Meeting be adopted as submitted and circulated.

**CARRIED.**

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** the minutes of the August 10, 2015, Special Meeting be adopted as submitted and circulated.

**CARRIED.**

7. **REPORTS OF COMMITTEES OF COUNCIL & OTHER BOARDS, COMMITTEES AND COMMISSIONS**

a) **Clerk's Report**

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** the Clerk's Report dated August 11, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** Council approve the CAO/Clerk to proceed with necessary steps to acquire and ensure the iCompass meeting management solution and portal is obtained and proceeds with purchasing the necessary software for Council; **AND FURTHERMORE THAT** Council permits the CAO/Clerk to sole source to iCompass for the meeting management solution and portal; **AND FURTHERMORE THAT** Council instructs the Mayor and CAO/Clerk to sign the Service Agreement with iCompass.

**CARRIED.**

b) **Fire Department Report**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the Fire Department Report dated August 11, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

Chief Hartwick vacated the Council Chambers at this time.

c) **Parks & Recreation Report**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the Parks & Recreation Department Report dated August 11, 2015, be accepted as information as amended.

**CARRIED.**

Amendment as follows: Councillor Lang noted the annual Skiability Clinic took place on July 26 and is hosted by a private group not the Burnstown Rowing Club.

d) **Treasury Department Report**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the Treasury Department Report dated August 12, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

e) **By-Law Enforcement**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the By-Law Enforcement Report dated August 6, 2015, be accepted as information as submitted and circulated.

**CARRIED.**

Jim & Darla McBain vacated the Council Chambers at this time.

8. **INFORMATION ITEMS**

a) Correspondence Items Circulated

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** the correspondence items #1- #16 (July 31<sup>st</sup> - August 12<sup>th</sup>, 2015 inclusive) which were distributed separately be accepted as information as circulated.

**CARRIED.**

b) County of Renfrew - Eastern Ontario Purchasing Collaborative

Moved by Deputy Mayor Armsden, seconded by Councillor Lang, **THAT** this correspondence be accepted as information as submitted and circulated.

**CARRIED.**

c) Federal Economic Development Agency for Southern Ontario - Canada 150 Community Infrastructure Program

Moved by Councillor Lang, seconded by Deputy Mayor Armsden, **THAT** this correspondence be accepted as information as submitted and circulated.

**CARRIED.**

- d) Renfrew County Road Supervisors Assoc. - 2015 Truck Roadeo Results

Moved by Councillor Lang, seconded by Deputy Mayor Armsden, **THAT** this correspondence be accepted as information as submitted and circulated.

**CARRIED.**

9. **MOTIONS**

- a) Requests for Support #1- #2

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** the above requests for support list be accepted as information.

**CARRIED.**

There were no request for support received from Council.

- b) White Lake Rink Boards

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT WHEREAS** the Township of McNab/Braeside's application to the Hydro One's PowerPlay Grant Program for Rink Board Upgrades at White Lake Park has been approved in the amount of \$10,000; **AND WHEREAS** the cost of new rink boards was previously estimated to be \$50,000 plus HST, however, a formal sealed tender process has not yet been initiated by staff; **AND WHEREAS** the Township has already set aside \$24,000 in the Capital Asset Replacement Reserve-Recreation-Equipment and Vehicles for this capital project; **AND WHEREAS** Purchasing By-Law 2014-51 section 4.2.1 states that unspecified capital expenditures require prior Council approval by resolution; **AND WHEREAS** Purchasing By-Law 2014-51 section 5.3.2 states that if the preferred quotation exceeds the total project budget by 10%, the Department Head shall submit a report to Council for direction; **AND WHEREAS**, considering this 10% rule, the maximum acceptable spending level for this project before being required to return to Council is approximately \$56,000., **THEREFORE BE IT RESOLVED THAT** the Council of the Township of McNab/Braeside hereby approves the capital expenditure of Rink Board Upgrades at White Lake Park at an estimated cost of \$50,000 plus HST; **AND FURTHER THAT** Township funding for the upgrade be derived from a transfer of up to \$46,000 from the Capital Asset Replacement Reserve-Recreation-Equipment and Vehicles.

**CARRIED.**

10. **UNFINISHED BUSINESS**

- a) Municipal Solar Project Considerations  
b) Councillor MacKenzie ground mount solar panel project

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** Council accept the reports regarding Municipal Solar Projects as information as submitted and circulated.

**CARRIED.**

The Treasurer, verbally reviewed her report and provided updated information in this regard.

Council directed staff to bring this matter forward to the 2016 budget discussion.

b) County of Renfrew Official Plan Process

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT WHEREAS** the Township of McNab/Braeside is due to complete its five year review of the Official Plan as required under the Planning Act to ensure it is consistent with Provincial Policy Statements; **AND WHEREAS** the County of Renfrew is undergoing a comprehensive review of its Official Plan; **AND WHEREAS** 10 of the local Municipalities utilize this upper tier plan as their Official Plan; **AND WHEREAS** Council of the Township of McNab/Braeside has reviewed the benefits of utilizing the County Official Plan for their own use; **THEREFORE BE IT RESOLVED THAT** Council deems it in the best interest of the Township to work with the County to include the Township in the County of Renfrew Official Plan Process.

**CARRIED.**

Council directed staff to send a copy of the above resolution to Charles Cheesman and Paul Moreau at the County of Renfrew.

c) Energy East Pipeline Project - Update

Councillor Lang advised of the report that became available by the Ontario Energy Board on August 13, 2015. She will forward the link for the report to Council.

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** this be accepted as information as submitted and circulated.

**CARRIED.**

11. **NEW BUSINESS**

a) Jennifer Lafrance - Boat Launch Permits By-Law

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** this correspondence be accepted as information as submitted and circulated.

**CARRIED.**

The CAO/Clerk advised that this stemmed from a misunderstanding in process at one store. By-Law advised there have been no other occurrences like this happening, at the other 4 locations. The error has been resolved and the one ticket issued was revoked by staff.

- b) Mike Fingland - Kippen Road - Speed Limit Request  
- Comments from the Director of Public Works

Moved by Councillor Brum, seconded by Councillor Lang, **THAT** this correspondence be accepted as information as submitted and circulated.

**CARRIED.**

## 12. NOTICE OF MOTIONS

Nil.

## 13. BY-LAWS

- a) By-Law #2015-85 - Rating By-Law *Tile Drainage Act*, R.S.O. 1990, c.T.8, s.8

Moved by Deputy Mayor Armsden, seconded by Councillor Brum, **THAT** By-Law #2015-85, being a By-Law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*, I now deemed read a second and third time short and is hereby enacted and passed.

**CARRIED.**

## 14. PUBLIC QUESTIONS

- a) Mr. Mike Fingland asked what the outcome of his letter to Council was regarding agenda item (b) under "New Business". Mayor Peckett advised that Mr. Frew had responded by way of a report, which Mr. Fingland was then provided a copy of the report. Mayor Peckett advised Mr. Fingland to contact the CAO/Clerk should he not be satisfied with the recommendations in the report to appear as a delegation before Council.
- b) Mr. Mike Fingland asked if the Township cutting the grass near his property was an attempt to resolve the issue to which Mayor Peckett assured him that it is routine maintenance done by the Township and that Mr. Frew's comments can be found in the report provided.

All members of the press, staff and public with the exception of the Treasurer and CAO/Clerk vacated the Council Chambers at this time.

Council recessed for 15 minutes at 8:00 p.m.

Council reconvened with the CAO/Clerk and Treasurer present at 8:15 p.m.

**15. CLOSED MEETING SESSION**

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** Council of the Township of McNab/Braeside move into closed session under Section 239.2 (b) to discuss personal matters about an identifiable individual, including municipal or local board employees and under Section 239.2 (f) to discuss advise that is subject to solicitor-client privilege, including communications necessary for that purpose at 8:15 p.m.

**CARRIED.**

Moved by Councillor Lang, seconded by Deputy Mayor Armsden, **THAT** Council resume the Open Session at 8:40 p.m.

**CARRIED.**

**16. NOTICE OF COUNCIL MEETING DATES**

As recorded on the Agenda

**17. CONFIRMATORY BY-LAW**

a) By-Law #2015-86- Confirm the proceedings of Council - August 18, 2015

Moved by Councillor Brum, seconded by Deputy Mayor Armsden, **THAT** By-Law #2015-86, being a By-Law to confirm the proceedings of the August 18, 2015, Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and it is hereby enacted and passed.

**CARRIED.**

**18. ADJOURNMENT**

The meeting of Council adjourned at 8:42 p.m.

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MAYOR

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CAO/CLERK