



MINUTES

**Planning Advisory Committee Meeting
Tuesday, February 9, 2016
Fire Station #1 - 7:03 p.m.**

COUNCIL PRESENT: All members of the Planning Advisory Committee were in attendance this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Ryan Frew, Director of Public Works
Angela Lochtie, Treasurer
Bruce Howarth, Senior Planner, County of Renfrew

MEDIA PRESENT: John Carter, Metroland Media

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

No disclosures of pecuniary interest were declared at this time.

3. **Adoption of the Agenda**

3.1 Agenda dated February 9, 2016

PAC - RESOLUTION - 12-2016

Moved by Heather Lang, seconded by Tom Peckett

THAT the agenda dated February 9, 2016 be adopted as information as submitted and circulated.

CARRIED.

4. Delegations and Presentations

4.1 Glen Meadows Estates - Scott McEwan

Mr. Scott McEwan attended as a delegation this evening to discuss the progress of his subdivision. A Special Meeting was arranged to further discuss the Glen Meadows Subdivision on February 23, 2016 at 6:00 p.m.

PAC - RESOLUTION - 13-2016

Moved by Tom Peckett, seconded by Mark MacKenzie

THAT the Planning Advisory Committee of the Township of McNab/Braeside agree to extend the time allotted for the delegation by 15 minutes regarding Glen Meadows Subdivision Estates - Scott McEwan.

CARRIED.

Mr. Carter and Mr. McEwan vacated the Fire Hall at this time (7:35 p.m.).

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Planning Advisory Committee Minutes

6.1 January 12, 2016

PAC - RESOLUTION - 14-2016

Moved by Heather Lang, seconded by Scott Brum

THAT the Planning Advisory Committee minutes of the January 12, 2016 Meeting be adopted as submitted and circulated.

CARRIED.

7. Planning & Development

Nil.

8. Reports of Committee of Planning & Other Boards, Committees and Commissions

8.1 Building and Septic Department Report - January 2016

PAC - RESOLUTION - 15-2016

Moved by Heather Lang, seconded by Scott Brum

THAT the Building and Septic Department Report for the month of January 2016 be accepted as information as submitted and circulated.

CARRIED.

8.2 Committee of Adjustment - Meeting Minutes - January 18, 2016

PAC - RESOLUTION - 16-2016

Moved by Tom Peckett, seconded by Heather Lang

THAT the Committee of Adjustment meeting minutes of January 18, 2016 be received as information as submitted and circulated.

CARRIED.

9. Information Items

Nil.

10. Motions

Nil.

11. Applications for Consent/Minor Variance/Zoning & Official Plan Amendments

Nil.

12. Applications for Subdivision & Site Plan Control

12.1 Milnerlea Properties Inc. (Guildcrest Homes) - Site Plan Agreement

PAC - RESOLUTION - 17-2016

Moved by Scott Brum, seconded by Heather Lang

THAT the Milnerlea Properties Inc. (Guildcrest Homes) information be accepted as information as submitted and circulated.

CARRIED.

The Planning Advisory Committee directed staff to move ahead with the site plan agreement as per Mr. Howarth's recommendation.

The Planning Advisory Committee directed staff to bring the Holding Symbol By-Law forward to the March 1, 2016 Regular Council Meeting as per Mr. Howarth's recommendation.

13. Unfinished Business

Nil.

14. New Business

- 14.1 Township of Horton - Request for Comments (ZBLA - Carty)
- Horton - Request for Comments

PAC - RESOLUTION - 18-2016

Moved by Scott Brum, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept this correspondence from the Township of Horton as information as submitted and circulated.*

CARRIED.

Staff was directed to advise the Township of Horton that the Planning Advisory Committee does not have any issues or concerns with this application.

15. Notice of Motions

Nil.

16. Public Questions

Nil.

Mr. Howarth vacated the Council Chambers at this time. (7:45 p.m.)

17. Ten Year Plan

- 17.1 Arnprior and McNab/Braeside Archives

PAC - RESOLUTION - 19-2016

Moved by Tom Peckett, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the correspondence from the Arnprior and McNab/Braeside Archives as information as submitted and circulated.*

CARRIED.

The Planning Advisory Committee directed staff to extend an invitation to the Arnprior & McNab/Braeside Archives to come as a delegation at a future meeting, should they wish.

The Planning Advisory Committee recessed at 7:55 p.m.

The Planning Advisory Committee reconvened at 7:58 p.m. with the same persons present.

17.2 New Municipal Office and Central Recreational Space

The Planning Advisory Committee reviewed and discussed the reports provided by Mr. Frew and Ms. Lochtie.

PAC - RESOLUTION - 20-2016

Moved by Tom Peckett, seconded by Heather Lang

***THAT** the Planning Advisory Committee accept the report from Mr. Frew and Ms. Lochtie as information as submitted and circulated.*

CARRIED.

Staff was directed as follows:

- Prepare a list of long and short term needs for the municipal office
- Advise the Planning Advisory Committee as to the square footage of the current municipal office as well as the Braeside RA Centre
- Contact neighbouring municipalities and organizations with a rental hall to inquire as to usage and fees
- Contact McNab Public School and inquire as to the results of their before and after school program survey

18. Closed Meeting Session

Nil.

19. Adjournment

This Planning Advisory Committee meeting adjourned at 9:07 p.m.

20. Next Meeting

March 8, 2016

DEPUTY MAYOR

CAO/CLERK