



MINUTES
Special Council Meeting
Monday, November 28, 2016
McNab Public School 6:00 PM

COUNCIL PRESENT: All members of Council were in attendance this evening with the exception of Councillor MacKenzie who arrived at 6:07 p.m.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Angela Lochtie, Treasurer
Ryan Frew, Director of Public Works
Dave Hartwick, Fire Chief
Geoff Patterson, Recreation Director

MEDIA PRESENT: Nil.

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**
 - 3.1 Dated November 28, 2016

RESOLUTION - SM - 22-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT the agenda dated November 28, 2016 be adopted as submitted and circulated.

CARRIED.

4. Special Meeting Notice

4.1 Notice of Special Meeting dated November 2, 2016.

The Clerk read the Notice of the Special Meeting. The Notice of the Special Meeting was posted in the Township Times, on the Township website calendar and on the Township's Notice Board.

5. Delegations and Presentations

Nil.

6. Matters Arising out of Delegations Heard

Nil.

7. Items of Business

7.1 2017 Budget Decision Items

RESOLUTION - SM - 23-2016

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council accept the 2017 Budget Decision Items as information as submitted and circulated.

CARRIED.

Treasurer Lochtie reviewed the changes to date and advised that the levy impact has decreased from 12.3% to 11.7% with these changes.

Council then reviewed the cut/keep list. Round 1 of the cut/keep results are as follows:

Round 1 - Budget 2017 Decision Items

Dept	Item	Total Budget	Levy Impact	Reserve/Debt/ Other Revenue Impact	Cut/Keep/ Comments
Changes to Date					
Recreation	WLP Rink Lights	388	388		Keep
	WLP Rink Lights Capital	15,500	15,500		Keep
Gen Govt	VadimOPEN property tax	3,675	3,675	ISP will not support	Cut due to internet restrictions

	Hearing in Calgary - 1 member of Council	1,750	1,250	reduce to \$500	Move to "Conventions and Meetings"
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Items with No Levy Impact

These items have been included in the 2017 draft budget, but have not impact on the levy. Costs are offset by reserves, reserve funds, debt, or other sources of revenue

Property	Stn 1 Asphalt Paving (CF 2016)	12,000		12,000	Keep
	Rds Garage Window and Door Replacement (CF 2016)	20,000		20,000	Keep
	Braeside RA Construction	1,864,410		1,864,410	Keep
	Braeside RA Furniture and Equip	55,000		55,000	Keep
	Twp Office Construction	3,180,000		3,180,000	Keep
	Perneel Reno	300,000		300,000	Keep
	Perneel Furniture and Equipment	40,000		40,000	Keep
	Demolition - Old Braeside Sand/Salt Shed	10,000		10,000	Keep
	Museum Hill Building Roof	15,000		15,000	Keep
Museum	Museum/Cemetery Ride-on mower + Trailer	10,000		10,000	Keep
Waste	Waste Diversion Area	10,000		10,000	Keep
	Automatic Greaser Loader and Compactor	15,000		15,000	Keep
Gen Gov't Plans	Building Condition Assessments	20,000		20,000	Keep
	Consulting: Parks Planning	5,000		5,000	Keep

10-Year Plan Roads, Vehicles and Equipment

The following capital budget is based on the 10-year roads, vehicles and equipment plan. In past years, tax dollars have been used to contribute to capital replacement as reserves themselves are insufficient to replace the \$225.5M worth of Township assets. It is EXTREMELY IMPORTANT to retain these tax dollars for capital replacement as per the 10-year plan. If tax dollars are removed, the plan will no longer be achievable without significant tax increases in future years. The goal with these 10-year plans is to keep funding consistent, with manageable, steady increases over time so as not to create sharp increases in the levy requirements year-to-year.

Dept	Item	Total Budget	Levy Impact	Reserve Impact	Cut/Keep/Comments
10 Year Capital Plan Roads, Vehicles	2017 Roads Plan	1,750,000	310,000	1,440,000	Keep
	Roads Calcium Spreader	20,000	4,000	16,000	Cut
	Computer Refresh/Vadim	9,135		9,135	Keep
	Hoses & Extrinsication	17,500	3,500	14,000	Keep
	Dry Hydrant Mill Ridge	5,000	1,000	4,000	Keep
Issues if Cut					

The tractor is currently financed with monies typically used to fund the Township's 10-year vehicle and equipment plan. If this item is cut, then the \$37.5 should be placed in reserve, otherwise, this funding would need to be reinstated in the 2018 budget/ an automatic 0.9 levy increase in 2018.

If the Burnstown Shed is cut, the Township will be unable to offer the kayak/SUP rental program in 2017.

Isse	Item	Total Budget	Levy Impact	Reserve Impact	Cut/Keep/Comment
Recreation	Recreation Tractor (50+HP) with Beach Harrow Attachment (\$5K balance funded through sale of surplus equipment)	42,500	37,500		Keep
	Operating Costs - Rec Tractor (amort.)		2,125		Keep
	Burnstown Beach - Shed for Kayaks	4,500	4,500		Keep

Additions Proposed by Council					
Dept	Item	Total Budget	Levy Impact	Reserve Impact	Cut/Keep/Comment
	CN Trail: Increase Mtce Budget from \$2K to \$5K		3,000		Keep
	Increase Boat Launch Season Pass by \$25	4,640	- 4,640		Cut Increase

Decision Items					
Dept	Item	Total Budget	Levy Impact	Reserve Impact	Cut/Keep/Comment
ALL	COLA 1.1% (STAFF, FIRE FIGHTERS, CEMC)	18,578	18,578		Keep
COUNCIL	COLA 1.1% FOR COUNCIL	706	706		Keep
Fire Dept.	Volunteer Fire Fighter	5,000	5,000		Keep
	Fire Boat	37,500	37,500		Cut
	Fire Boat Operating Expenses	3,875	3,875		Reduce to \$1,500.00 for rental.
	Fire Station - Door Maintenance	5,966	5,966		Combined total maintenance budget of \$5,000.00
	Fire Station 2 - Concrete Paint	2,060	2,060		Combined total maintenance budget of \$5,000.00
	Fire Station 2 - Replace Plumbing Fixtures (Men's)	1,550	1,550		Combined total maintenance budget of \$5,000.00
	Fire Station 2 - Repair Asphalt Paving	5,150	5,150		Combined total maintenance budget of \$5,000.00
	Fire Station 3 - Window Repairs	2,000	2,000		Combined total maintenance budget of \$5,000.00
EAC	Hearing in Calgary - 1	1,750	1,750		Discussed Previously
General Gov't	Decrease Council Training \$10K to \$8K or \$1600 each	10,000	2,000		Reduce to \$8,000.00
	Cyber Insurance (guess-timate)	2,500	2,500		Keep
	Township Office Mtce Increase (from \$7K to \$10K)	3,000	3,000		Keep
	Add McNab Public School Bursary	100	100		Keep
Recreation	Programs - move to Full Time Position	35,923	35,923		Keep
	Burnstown Beach Parking Improvements	7,500	7,500		Cut
	Braeside Beach	5,000	5,000		Keep

	WLP Storage	2,500	2,500	Keep
	Clay Bank Park - Porta-potty rental	1,500	1,500	Keep
	Clay Bank Park - trail clearing	1,000	1,000	Cut
Roads	Brushing Increase - 1 additional week of service	9,000	9,000	Keep
	Roads Garage - Replace Pedestrian Paving	3,090	3,090	Combined total maintenance budget of \$5,000.00
	Roads Garage - Repair Interior Walls	8,240	8,240	Combined total maintenance budget of \$5,000.00
	Roads Garage - Replace Concrete Floor Sealer	3,910	3,910	Combined total maintenance budget of \$5,000.00

Other proposed by Council

Add \$3 parking fee for Burnstown Beach	- 2,562 -	2,562	Cut
Add student mid-June to Labour Day weekend to manage parking		5,797	Cut
Net Cost		3,235	

With the above changes made, the levy increase totaled 9.9%.

RESOLUTION - SM - 24-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT this meeting become a closed session under Section 239(2)(c) - for the purpose of discussing a proposed or pending acquisition or disposition of land by the municipality or local board at 7:15 p.m.

CARRIED.

RESOLUTION - SM - 25-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT Council resume the open session at 7:22 p.m.

CARRIED.

Council recessed at 7:22 p.m.

Council reconvened at 7:25 p.m. with the same people present.

Council reviewed the cut/keep list a second time. Round 2 of the cut/keep results are as follows:

Round 2 - Budget 2017 Decision Items

Dept	Item	Total Budget	Levy Impact	Reserve/Debt/ Other Revenue Impact	Cut/Keep/ Comments
Changes to Date					
Recreation	WLP Rink Lights	388	388		Keep
	WLP Rink Lights Capital	15,500	15,500		Keep
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Museum	Museum Hill Building Roof	15,000		15,000	Keep
	Museum/Cemetery Ride-on mower + Trailer	10,000		10,000	Keep
Waste	Waste Diversion Area	10,000		10,000	Keep
	Automatic Greaser Loader and Compactor	15,000		15,000	Keep
Gen Gov't	Building Condition Assessments	20,000		20,000	Keep

Plans	Consulting: Parks Planning	5,000		5,000	Keep
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With the above changes made, the levy increase totaled 8.9% (Township Increase of 5.1% and OPP increase of 3.8%).

8. By-Laws

Nil.

9. Questions/Comments

9.1 Martin Wright asked the following questions:

Q - Why don't we spend money to maintain the rink boards and change rooms at McNab Public School?

A - We are responsible for the ice surface only, the rink boards and change rooms are to be maintained by the School Board.

Q- Was the parking fee at Burnstown Beach cut?

A - Yes.

Q - What is the cost estimate for the Braeside Sand and Salt Shed?

A - 1.1 million dollars.

10. Closed Meeting Session

Closed Session held earlier in the meeting under Section 239(2)(c).

11. Confirmatory By-Law

11.1 By-Law #2016-64 - Confirm the proceedings of the November 28, 2016 Special Meeting of Council.

RESOLUTION - SM - 26-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT By-Law #2016-64, being a By-Law to confirm the proceedings of the November 28, 2016 Special Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

12. Adjournment

This Special Meeting of Council adjourned at 8:12 p.m.

CAO/CLERK

MAYOR