



MINUTES
Special Council Meeting
Monday, November 21, 2016
Council Chambers 6:00 p.m.

COUNCIL PRESENT: All members of Council were in attendance this evening with the exception of Councillor MacKenzie who arrived at 6:02 p.m.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Mandy Cannon, Executive Assistant
Angela Lochtie, Treasurer
Dave Hartwick, Fire Chief
Ryan Frew, Director of Public Works

MEDIA PRESENT: Derek Dunn, Metroland Media

1. **Call to Order and Roll Call**
2. **Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

3. **Adoption of the Agenda**
 - 3.1 Dated November 21, 2016

RESOLUTION - SM - 15-2016

Moved by Councillor Brum, seconded by Councillor Lang

THAT the agenda dated November 21, 2016 be adopted as submitted and circulated.

CARRIED.

4. Special Meeting Notice

- 4.1 Notice of Special Meeting dated November 2, 2016

The Clerk read the Notice of the Special Meeting. The Notice of the Special Meeting was posted in the Township Times, on the Township website calendar, and in the Township's Notice Board.

5. Delegations and Presentations

Nil.

6. Matters Arising out of Delegations Heard

Nil.

7. Items of Business

- 7.1 2017 Draft Budget - Day 1 - Protection Services, Public Works and Waste Management.
- 7.2 2017 Draft Capital Budget
- 7.3 2016-17 Forecasted Reserve Balances
- 7.4 2016-17 Forecasted Reserve Fund Balances
- 7.5 Reserve Fund Spending Parameters
- 7.6 10-Year Roads Plan (November 2016 Update)
- 7.7 10-Year Roads Plan November 2016 Update Summary

RESOLUTION - SM - 16-2016

Moved by Councillor Brum, seconded by Councillor Lang

***THAT** Council accept the 2017 Draft Budget as information as submitted and circulated.*

CARRIED.

Treasurer Angela Lochtie provided an overview of the 2017 Budget based on Department Head Submissions from Protection Services (Fire, Emergency Measures, Building, Other Inspections & Control and Policing) and Public Works (Environmental Services, Transportation Services and Buildings). Budget Presentation attached (75 pages).

Treasurer Lochtie further reviewed the proposed timeline for the passing of the budget.

The following questions were asked by Council during Treasurer Lochtie's presentation:

Regarding Fire Protection Services:

Q. How many times in the last few years have we required a boat?

A. 10 times in the last five years, 5 times in the last year (1 residential fire that was called out twice, and 3 water rescue and response call outs).

Q. What other costs would be associated with the boat such as storage and training costs?

A. Storage could be at the White Lake Marina or Glenalee Park in the summer, winter storage is unknown. Training cost would be minimal as there would be no water rescue training involved only the cost to get a boater licence online.

Q. Have we ever looked into renting a boat when needed or putting a service agreement in place for the use of a boat?

A. We have borrowed a pontoon boat before, however, it is very slow.

Q. Is truck 96-19 still a front line pumper?

A. Yes.

Comment - Costs for a boat need to also include fuel, insurance, storage and training.

Q. There are four municipalities on White Lake, is any sharing of resources being looked into?

A. Yes, preliminary discussions have been initiated.

Q. Are we mandated to provide water rescue?

A. We are mandated to provide some form of fire service, this could be education on prevention.

Regarding Emergency Management Planning:

Q. Deputy Mayor Armsden asked to have it confirmed if we did a salary comparison previously as it was his understanding that we did and that it stated our CEMC was underpaid.

A. The CAO/Clerk and the Treasurer both advised that they did not recall this comparison.

Staff Direction: Staff was directed to obtain CEMC salary information from other municipalities and provide a comparison report to Council.

Regarding Other Inspection and Control:

Q. Councillor Lang noted that the By-Law Enforcement budget was the same as last year and asked if our By-Law Enforcement company requested a salary increase?

A. Treasurer Lochtie advised that no, they had not requested an increase in salary this year.

Regarding Police Services:

Q. Mayor Peckett inquired if the amount listed in the budget was inclusive of the base rate and calls for service?

A. Treasurer Lochtie replied, yes.

Regarding Public Works:

Q. What does "waste disposal" entail in the budget?

A. Waste disposal is the budget for the landfill site.

Q. Are the greasers quoted going to be suitable for use at the landfill site?

A. Yes, they have special specifications that will make them suitable at the landfill site.

Regarding Transportation:

Q. Can you explain why it will cost \$10,000 to remove the old Braeside salt and sand shed?

A. This figure is just a quote in case concrete work is needed and for the designated substance report and any findings within.

8. By-Laws

Nil.

9. Questions/Comments

9.1 Christopher Clark asked the following questions:

Q. Does the receptionist/cashier position include benefits in the salary figure shown? The response from the Treasurer was yes.

Q. What is the salary for the additional recreation position? This information was not available at the time, however, Treasurer Lochtie advised she would provide that information at a later date.

Q. What is the contingency for capital submissions? Treasurer Lochtie explained how the Township tenders projects and that the contingency depends on the project.

Q. Why wasn't there enough funds set aside for fire equipment in the past? Mayor Peckett advised that this Council cannot speak to the previous planning practices of past Councils.

Q. Is a boat a nice to have or a need to have? Mayor Peckett stated that this is something the Council will have to determine.

Q. Are we putting aside funds for the OPP reconciliation in two years? Treasurer Lochtie responded that no, we aren't.

Q. Can we charge a nominal fee for brush and lawn waste at the landfill site as this may help offset the costs for the compactor and/or loader at the site? Mayor Peckett and Treasurer Lochtie explained that the greasers for these machines were to extend the longevity of the machines.

Q. Do you think the fees will be going up for the new garbage/recycling contract? Mr. Frew stated that it is anticipated that the bidding will be more competitive so hopefully the cost will be status quo.

Q. Phase I building - Why is it in the budget, it looks like you are padding the budget. In response, there is no impact on the budget.

9.2 Martin Wright asked the following questions:

Q. Can you clarify what debt you are referring to on page 4 of the presentation? Ms. Lochtie confirmed that the debt would be for the new Braeside Recreation Centre, the Perneel Building renovations and the new Municipal Office building.

Q. What is the salary of the cashier/receptionist position? Treasurer Lochtie advised that the salary range for this position is \$40,135.00 - \$48,153.00 plus benefits.

Q. What are the new recreation programs that will be offered and where will they be

located? Mayor Peckett advised that the programs would be offered throughout the Township at the different recreation facilities, beaches and parks. There will be more information at the Special Budget Meeting scheduled for November 22, 2016.

- 9.3 Derek Dunn asked what 1% would equal in a dollar amount? Ms. Lochtie advised that she would bring this information forward to the next meeting.

10. Closed Meeting Session

Nil.

11. Confirmatory By-Law

- 11.1 By-Law #2016-62 - Confirm the proceedings of the November 21, 2016 Special Meeting of Council

RESOLUTION - SM - 17-2016

Moved by Councillor Lang, seconded by Councillor Brum

THAT By-Law #2016-62, being a By-Law to confirm the proceedings of the November 21, 2016 Special Meeting of Council of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

12. Adjournment

This Special Council Meeting adjourned at 8:11 p.m.

CAO/CLERK

MAYOR