



MINUTES
Regular Council Meeting
Monday, June 20, 2016
Council Chambers 7:00 PM

COUNCIL PRESENT: All members of Council were present this evening.

STAFF PRESENT: Lindsey Parkes, CAO/Clerk
Angela Young, Deputy Clerk
Angela Lochtie, Treasurer
Ryan Frew, Director of Public Works
Geoff Patterson, Recreation Director
Dave Hartwick, Fire Chief
Robert Rantz, Integrity Commissioner

MEDIA PRESENT: Nil.

- 1. Call to Order and Roll Call**
- 2. Disclosure of Pecuniary Interest and the General Nature Thereof**

There were no disclosures of pecuniary interest declared at this time.

- 3. Adoption of the Agenda**

3.1 Dated June 20, 2016.

With the permission of Council, Mayor Peckett added an item under New Business -
11.2 Fraser Road - Canada 150 Grant.

RESOLUTION - 302-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden
THAT the agenda dated June 20, 2016 be adopted as amended.

CARRIED.

4. Delegations and Presentations

4.1 Marlene Schaly - Canada 150 Art Tree Project

Ms. Schaly reviewed the Art Tree Project with Council. Mayor Peckett thanked Ms. Schaly for attending the meeting.

Staff Direction: Staff was directed to bring this matter forward to the July 5, 2016 Regular Council Meeting for decision.

5. Matters Arising out of Delegations Heard

Nil.

6. Adoption of Previous Council Minutes

6.1 June 7, 2016

RESOLUTION - 303-2016

Moved by Councillor MacKenzie, seconded by Councillor Brum

***THAT** the minutes of the June 7, 2016 Regular Meeting be adopted as submitted and circulated.*

CARRIED.

7. Reports of Committee of Council and Other Boards, Committees and Commissions

7.1 Mayor's Report

RESOLUTION - 304-2016

Moved by Councillor Lang, seconded by Councillor MacKenzie

***THAT** Council accept the Mayor's Report pertaining to meetings attended for the months of April and May 2016, as information as submitted and circulated.*

CARRIED.

7.2 Fire Department Report

RESOLUTION - 305-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

***THAT** Council accept the Fire Department Report as information as submitted and circulated.*

CARRIED.

Staff Direction: Council directed the Treasurer to bring an updated fire reserve report to the next Regular Meeting of Council.

Chief Hartwick vacated the Council Chambers at this time.

- 7.3 Recreation Committee Report - Meeting Minutes dated June 1, 2016

RESOLUTION - 306-2016

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie

THAT Council accept the Recreation Committee Meeting Minutes dated June 1, 2016 as information as submitted and circulated

CARRIED.

- 7.4 Recreation Committee Report - Yoga at Burnstown Beach

RESOLUTION - 307-2016

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT Council approve a yoga proposal submitted by Melanie Berndt that will offer free yoga classes at Burnstown Beach in July and August from 7:45 a.m. through 9:00 a.m. every Sunday.

CARRIED.

- 7.5 Recreation Committee Report - Special Olympics June 25, 2016

RESOLUTION - 308-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council waive fees normally associated with MCP diamond rental for the purposes of hosting a Special Olympics ball tournament at that site on June 25, 2016

CARRIED.

- 7.6 Recreation Director's Report - Paddlesport Rental Fees

RESOLUTION - 309-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council approve rental rates at Burnstown Beach for paddle sport equipment at \$10.00 per hour to a maximum of \$40.00 per day with a \$50.00 refundable damage/security deposit and if approved, to be added to Township Fees and Charges By-Law under "Schedule G" Recreation.

CARRIED.

Recreation Director Patterson vacated the Council Chambers at this time.

- 7.7 Treasury Department Report - May 2016 Financial Results Report

RESOLUTION - 310-2016

Moved by Deputy Mayor Armsden, seconded by Councillor MacKenzie

THAT Council accept the May 2016 Financial Results Report as information as submitted and circulated.

CARRIED.

- 7.8 Treasury Department Report - Canada 150 Community Infrastructure Program Intake Two

RESOLUTION - 311-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

***THAT** Council authorize an application for funding under the Canada 150 Community Infrastructure Program Intake Two for the White Lake Park Recreation Building Renovation Project for up to \$52,000.00; **AND FURTHER THAT** the Township will contribute 67% of the total eligible project costs.*

CARRIED.

- 7.9 Treasury Department Report - Financial System Payroll Upgrade

RESOLUTION - 312-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

***THAT** Council approve a reserve transfer of up to \$6,000.00 from the Reserve - General Government account to upgrade the Township's payroll system to include VadimOPEN on-line time entry and approval functionality.*

CARRIED.

- 7.10 Waste Management Report - Joint Recycling and Waste Collection Contract

RESOLUTION - 313-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

***THAT** Council authorize the Director of Public Works to proceed with a joint tendering opportunity with neighbouring municipalities for collection of recycling and waste; **AND FURTHER THAT** the tender shall permit companies to bid on the recycling and waste collection contracts separately; **AND FURTHER THAT** the contract shall be for a period of five (5) years with the right to extend the contract for one (1) year for up to two (2) extensions.*

CARRIED.

- 7.11 Public Works Department Report - Meeting Minutes dated June 7, 2016

RESOLUTION - 314-2016

Moved by Councillor MacKenzie, seconded by Deputy Mayor Armsden

***THAT** Council accept the Public Works Committee Meeting Minutes of June 7, 2016 as information as submitted and circulated.*

CARRIED.

Staff Direction: Staff was directed to bring information pertaining to log carving, log benches etc. forward to the next Regular Meeting of Council.

- 7.12 Public Works Department Report - Rehabilitation of Duncan Drive and Division Street
- Issue For Tender

RESOLUTION - 315-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT Council authorize the Director of Public Works to issue Tender PW-2016-07 Duncan Drive Reconstruction Part 'B' and Division Street Rehabilitation Part 'C'; **AND FURTHER THAT** a recommendation to award the contract be brought to Council following the tendering period.

CARRIED.

- 7.13 Public Works Department Report - PW-2016-02 Braeside Recreation Centre – RFP
Report

RESOLUTION - 316-2016

Moved by Councillor Lang, seconded by Councillor Brum

THAT a Professional Services Agreement be signed with Greenview Environmental Management in the amount of \$119,635.00 plus HST to undertake the services required to design, tender and provide construction review services related to the construction of a New Braeside Recreation Centre; **AND FURTHER THAT** Council authorizes the Mayor and CAO/Clerk to sign the agreement on behalf of the Township.

CARRIED.

- 7.14 Building Committee Report - Perneel Property Site Development and RFP Next Steps

RESOLUTION - 317-2016

Moved by Councillor Lang, seconded by Deputy Mayor Armsden

THAT Council receive the attached memorandum regarding site development alternatives for the Perneel property and next steps for the new Municipal office and central recreation space; **AND FURTHER THAT** Council provides staff direction for the items noted under Recommendations and Next Steps of the memo.

CARRIED.

RESOLUTION - 318-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT Council direct the Building Committee to proceed with the preparation of an RFP for detailed design and engineering services for the renovation of the Perneel building and the construction of a new municipal office; **AND FURTHER THAT** the conceptual design services be completed for a future central recreational space for future development consideration by Council.

CARRIED.

Ms. Lochtie vacated the Council Chambers at this time (9:35 p.m.).

8. Information Items

- 8.1 Correspondence as circulated #1- #22 (June 3 - June 15, 2016 inclusive) distributed separately.

RESOLUTION - 319-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Lang

THAT correspondence items #1 - #22 (June 3 - June 15, 2016 inclusive) distributed separately be accepted as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to prepare an information pamphlet pertaining to the Clean Yards By-Law.

- 8.2 RMFEO - Press Release - OPP Billing June 8, 2016

RESOLUTION - 320-2016

Moved by Deputy Mayor Armsden, seconded by Councillor Brum

THAT the RMFEO Press Release regarding OPP Billing June 8, 2016, be accepted as information as submitted and circulated.

CARRIED.

9. Motions

- 9.1 Request for Support #1- #3.

RESOLUTION - 321-2016

Moved by Councillor Lang, seconded by Councillor MacKenzie

THAT the Request for Support List be accepted as information as submitted and circulated.

CARRIED.

10. Unfinished Business

Nil.

11. New Business

- 11.1 Sandpoint Lighthouse

CAO/Clerk Parkes provided Council with a verbal update that she received from Mr. John Brady.

RESOLUTION - 322-2016

Moved by Councillor Lang, seconded by Councillor Brum

THAT Council accept this as information as submitted and circulated.

CARRIED.

Staff Direction: Staff was directed to look into the insurance policy coverage for volunteers.

11.2 Fraser Road - Canada 150

RESOLUTION - 323-2016

Moved by Councillor Lang, seconded by Councillor MacKenzie

THAT Council agree to provide a letter of support to the Township of Horton.

CARRIED.

Staff Direction: Staff was directed to write a support letter for this project and forward it to Horton Township.

12. Notice of Motions

Nil.

13. By-Laws

13.1 By-Law #2016-37 Fees and Charges

RESOLUTION - 324-2016

Moved by Councillor Brum, seconded by Councillor MacKenzie

THAT By-Law #2016-37, being a By-Law to establish fees and charges for services or use of municipal property, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

14. Public Questions/Comments

Nil.

Council recessed at 9:55 p.m.

Council reconvened at 10:00 p.m. with the CAO/Clerk and Deputy Clerk present.

RESOLUTION - 325-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT Council of the Township of McNab/Braeside agree to extend the hours of the Council meeting for 30 minutes past the adjournment time of 10:00 p.m.

CARRIED.

15. Closed Meeting Session

15.1 Under Section 239(2)(b) - personal matters about an identifiable individual, including municipal or local board employees.

RESOLUTION - 326-2016

Moved by Councillor Brum, seconded by Deputy Mayor Armsden

THAT this matter become a closed session under Section 239(2)(b) to discuss personal matters about an identifiable individual, including municipal or local board employees at 10:00 p.m.

CARRIED.

RESOLUTION - 327-2016

Moved by Councillor Brum, seconded by Councillor Lang

THAT Council resume open session at 10:12 p.m.

CARRIED.

16. Notice of Council Meeting Dates

As noted on the agenda dated June 20, 2016.

17. Confirmatory By-Law

17.1 By-Law #2016-38 - Confirm the proceedings of the June 20, 2016 Regular Meeting of Council.

RESOLUTION - 328-2016

Moved by Councillor Brum, seconded by Councillor Lang

THAT By-Law #2016-38, being a By-Law to confirm the proceedings of the June 20, 2016 Regular Meeting of Council of the Corporation of the Township of McNab/Braeside, I now deemed read a second and third time short and is hereby enacted and passed.

CARRIED.

18. Adjournment

This Regular Meeting of Council adjourned at 10:13 p.m.

MAYOR

CAO/CLERK