

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
Joint Health and Safety Committee Meeting  
May 16, 2017 - 8:30 a.m.

1. **CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Joint Health and Safety Committee meeting was called to order at 8:30 a.m.

Present: Lindsey Parkes, CAO/Clerk (meeting chair)  
Kevin Murray, Public Works Department  
Ryan Frew, Director of Public Works  
Mandy Cannon, Clerk's Department (recording secretary)

Absent: Dave Hartwick, Fire Chief

2. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

3. **ADOPTION OF AGENDA**

Moved by Mandy Cannon, seconded by Kevin Murray, **THAT** the agenda dated May 16, 2017, be adopted as submitted and circulated.

**CARRIED.**

4. **ADOPTION OF PREVIOUS MINUTES**

Moved by Mandy Cannon, seconded by Kevin Murray, **THAT** the minutes of the April 12, 2017 Joint Health and Safety Committee meeting be adopted as submitted and circulated.

**CARRIED.**

5. **DELEGATIONS AND PRESENTATIONS**

Nil.

6. **MATTERS ARISING OUT OF THE DELEGATIONS HEARD**

Nil.

**7. ITEMS OF BUSINESS**

- Designated Substance Report

Mr. Frew explained that a designated substance survey was completed at five Township buildings. The main focus at the moment will be having the vermiculite insulation removed from the municipal office building. Ms. Parkes will obtain quotes to have this work completed and bring this information forward to Council.

- Summer Student Training

Mr. Murray discussed the overview of what he'd like to discuss with the summer students. Topics he will discuss with them are: personal protective equipment, power tool usage, dealing with the public, public perception, driving company vehicles (seat belts, speeding, rules of the road, backing up a trailer), cell phone use and traffic control. Mr. Murray will coordinate a training date with Recreation Director Paterson.

- eBook Access

Ms. Cannon advised that all Committee members should have received an email with information on how to access their electronic version of the Ontario Health & Safety Act & Regulations. If an email was not received, Committee members are to advise.

**8. NEXT MEETING**

The next Joint Health and Safety Committee Meeting will be on June 14, 2017 at 8:30 a.m.

**9. ADJOURNMENT**

This Joint Health and Safety Committee meeting adjourned at 8:52 a.m.