

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE  
Joint Health and Safety Committee Meeting  
August 23, 2017 - 8:30 a.m.

**1. CALL TO ORDER AND ROLL CALL**

The Township of McNab/Braeside Joint Health and Safety Committee meeting was called to order at 8:30 a.m.

Present: Lindsey Parkes, CAO/Clerk  
Kevin Murray, Public Works Supervisor  
Dave Hartwick, Fire Chief  
Karla Belton, Recreation Programmer  
Christina Mulcahey, Cashier/Receptionist  
Mandy Cannon, Executive Assistant (recording secretary)

Absent: Nil.

**2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

No disclosures of pecuniary interest were declared at this time.

**3. ADOPTION OF AGENDA**

Moved by Mandy Cannon, seconded by Kevin Murray, **THAT** the agenda dated August 23, 2017, be adopted as submitted and circulated.

**CARRIED.**

**4. ADOPTION OF PREVIOUS MINUTES**

Moved by Mandy Cannon, seconded by Kevin Murray, **THAT** the minutes of the July 19, 2017 Joint Health and Safety Committee meeting be adopted as submitted and circulated.

**CARRIED.**

**5. DELEGATIONS AND PRESENTATIONS**

Introduction of new Staff Committee Members

- Christina Mulcahey
- Karla Blemkie

Ms. Parkes welcomed the new members to the Committee.

6. **MATTERS ARISING OUT OF THE DELEGATIONS HEARD**

Nil.

7. **ITEMS OF BUSINESS**

- Comments from Dave Hartwick re: wires in electrical room

Chief Hartwick advised that he taped the end of the wires with electrical tape and will label them “dead wires”.

- Updates

The assistance buttons at each doorway of the Municipal Office are battery operated and it was suggested that they be tested once a month. The testing will be done as part of the monthly inspections. It was also suggested that a sign be posted near the buttons indicating “Push Button for Assistance”, Ms. Cannon will do this.

Mr. Murray advised that there is an outlet shortage in the garage lunchroom and would like to have two additional outlets installed by an electrician to avoid the use of power cords. Ms. Cannon will arrange this with the electrician.

Mr. Murray advised that the man door at the side of the garage needs a door closer. Mr. Hartwick will let him know if there is one at Fire Station #1 that he can have, otherwise one will have to be ordered.

Chief Hartwick advised that the springs are scheduled to be replaced on the 2<sup>nd</sup> bay in Station #1.

8. **NEXT MEETING**

The next Joint Health and Safety Committee Meeting will be on September 20, 2017 at 8:30 a.m.

9. **ADJOURNMENT**

This Joint Health and Safety Committee meeting adjourned at 8:44 a.m.