

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
Joint Health and Safety Committee Meeting
November 28, 2018 – 8:30 a.m.

1. CALL TO ORDER AND ROLL CALL

The Township of McNab/Braeside Joint Health and Safety Committee meeting was called to order at 8:30 a.m.

Present: Lindsey Lee, CAO/Clerk
Dave Hartwick, Fire Chief
Christina Mulcahey, Cashier Receptionist
Mandy Cannon, Executive Assistant (Chair & Recording Secretary)

Absent: Kevin Murray, Public Works Supervisor
Scott Conroy, Recreation Programmer

2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosures of pecuniary interest were declared at this time.

3. ADOPTION OF AGENDA

Moved by Mandy Cannon, seconded by Christina Mulcahey, **THAT** the agenda dated November 28, 2018, be adopted as submitted and circulated.

CARRIED.

4. ADOPTION OF PREVIOUS MINUTES

Moved by Lindsey Lee, seconded by Christina Mulcahey, **THAT** the minutes of the August 29, 2018 Joint Health and Safety Committee meeting be adopted as submitted and circulated.

CARRIED.

5. DELEGATIONS AND PRESENTATIONS

Nil.

6. MATTERS ARISING OUT OF THE DELEGATIONS HEARD

Nil.

7. ITEMS OF BUSINESS

- Inspection Schedule

The Committee reviewed the inspections that were completed in September & October 2018. Chief Hartwick noted that there is a hydro poll that needs to be replaced at Red Pine Bay. Ms. Lee will discuss the replacement of this poll with the Director of Public Works. Ms. Lee will speak to Recreation Director Patterson about winterizing the recreation buildings that are not used in the winter, to ensure the electric heaters are not being used this year.

- 2019 Insurance Inspections

The Committee reviewed the correspondence that was forwarded by Treasurer Lochtie advising of the insurance inspections that will take place in 2019. Ms. Lee will discuss these inspection with Recreation Director Patterson.

- Emergency Action & Evacuation Plan

Chief Hartwick advised that he will have a completed draft of this plan ready for review by the Committee in January 2019.

- Other Updates/Round Table

Nil.

8. NEXT MEETING

The next Joint Health and Safety Committee Meeting will be on February 27, 2019 at 8:30 a.m.

9. ADJOURNMENT

This Joint Health and Safety Committee meeting adjourned at 8:46 a.m.