

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
Joint Health and Safety Committee Meeting
May 30, 2018 – 8:30 a.m.

1. CALL TO ORDER AND ROLL CALL

The Township of McNab/Braeside Joint Health and Safety Committee meeting was called to order at 8:30 a.m.

Present: Lindsey Lee, CAO/Clerk (Chair)
Kevin Murray, Public Works Supervisor
Dave Hartwick, Fire Chief
Karla Blemkie, Recreation Programmer
Christina Mulcahey, Cashier Receptionist
Mandy Cannon, Executive Assistant (Recording secretary)

Absent: Nil.

2. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

No disclosures of pecuniary interest were declared at this time.

3. ADOPTION OF AGENDA

Moved by Karla Blemkie, seconded by Mandy Cannon, **THAT** the agenda dated May 30, 2018, be adopted as submitted and circulated.

CARRIED.

4. ADOPTION OF PREVIOUS MINUTES

Moved by Karla Blemkie, seconded by Mandy Cannon, **THAT** the minutes of the February 28, 2018 Joint Health and Safety Committee meeting be adopted as submitted and circulated.

CARRIED.

5. DELEGATIONS AND PRESENTATIONS

Nil.

6. MATTERS ARISING OUT OF THE DELEGATIONS HEARD

Nil.

7. ITEMS OF BUSINESS

- Inspection Schedule

The Committee reviewed the inspections that were completed in March, April and May, 2018. The Committee agreed that due to the size and capacity of the Office Building, an emergency escape route is not required to be posted. Karla Blemkie will discuss the outstanding recreation hazards with Recreation Director Patterson. Kevin Murray will look into the hazards noted at the Landfill.

- Heat Exhaustion/Stroke Prevention

Lindsey Lee suggested to the Committee that the Roads and Fire Department have Gatorade on hand during the summer months in an attempt to prevent heat exhaustion and stroke. Mr. Hartwick advised that the Fire Department has Gatorade available. Mr. Murray advised that he supplies Gatorade to his crew. Ms. Lee offered to purchase a bulk supply of Gatorade for the Roads Department, Mr. Murray accepted.

- Seasonal Buildings Clean Up

The Committee discussed the importance of preventative maintenance on our buildings. The Committee recommends that the Recreation Department hire a cleaner to do a thorough cleanup of all seasonal recreation buildings at the beginning and end of the season.

- Other Updates/Round Table

Vehicle & Equipment Safety Requirements

The Committee discussed safety requirements for vehicles and equipment. It was determined that a meeting with the Recreation Department would be valuable to discuss current practices and areas that improvements could be made. Ms. Cannon will schedule a meeting and Mr. Murray & Mr. Hartwick will create an item list for the Agenda.

Summer Student Safety Training

Mr. Murray will coordinate a date with Mr. Patterson for summer student safety training, including WHMIS 2015 and general safety practices.

8. NEXT MEETING

The next Joint Health and Safety Committee Meeting will be on August 29, 2018 at 8:15 a.m.

9. ADJOURNMENT

This Joint Health and Safety Committee meeting adjourned at 9:30 a.m.