

CORPORATION OF THE TOWNSHIP OF McNAB/BRAESIDE
BUILDING COMMITTEE MEETING MINUTES
January 15, 2018
9:00 a.m.

1.0 **CALL TO ORDER AND ROLL CALL**

Present: Ryan Frew, Director of Public Works (Meeting Chair)
Lindsey Parkes, CAO/Clerk
Chris Vereyken, Chief Building Inspector
Angela Lochtie, Treasurer
Brian Armsden, Deputy Mayor (via telephone)
Mandy Cannon, Executive Assistant (Recording Secretary)

Also Present: Claude Bureau, Jumec Construction Inc.
Yves Beaudoin, Jumec Construction Inc.
Mario Beaulne, Jumec Construction Inc.

Absent: Tom Peckett, Mayor (with regrets)

2.0 **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest declared at this time.

3.0 **ADOPTION OF AGENDA**

Moved by Lindsey Parkes, seconded by Chris Vereyken, **THAT** the agenda dated January 15, 2018 be adopted as submitted and circulated.

CARRIED.

4.0 **CLOSED MEETING SESSION**

Moved by Angela Lochtie, seconded by Lindsey Parkes **THAT** this meeting become closed under Section 239(2)(e) – litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board at 9:05 a.m.

CARRIED.

Claude Bureau, Yves Beaudoin & Mario Beaulne of Jumec Construction Inc. vacated the meeting at 10:30 a.m.

Moved by Chris Vereyken, seconded by Lindsey Parkes **THAT** the Building Committee resume the open meeting at 11:16 a.m.

CARRIED.

A tentative site meeting between Mr. Frew, Jumec Construction Inc., Tyler Peters, Greenview Environmental and any subcontractors as required has been scheduled for January 18, 2018 at 10:00 a.m. at the worksite, pending availability of Mr. Frew & Mr. Peters. A weekly meeting will be scheduled until such time as the project is back on track or as otherwise agreed.

Mr. Frew is going to address the design issues with Mr. Peters.

Mr. Frew will review the penalty clause for late completion with Mr. Peters.

5.0 **DELEGATIONS AND PRESENTATIONS**

a) Nil

6.0 **ADOPTION OF PREVIOUS COMMITTEE MEETING MINUTES**

a) November 2, 2017

Moved by Angela Lochtie, seconded by Chris Vereyken, **THAT** the minutes of the November 2, 2017 Building Committee Meeting be adopted as submitted and circulated.

CARRIED.

b) November 23, 2017

Moved by Chris Vereyken, seconded by Lindsey Parkes, **THAT** the minutes of the November 23, 2017 Building Committee Meeting be adopted as submitted and circulated.

CARRIED.

7.0 **GENERAL INFORMATION ITEMS**

a) Nil

8.0 **BRAESIDE RA CENTRE**

8.1 Review of Progress – Greenview Site Report

Mr. Frew reviewed the report provided by Greenview Environmental as to the current status of the progress of the construction of the recreation building in Braeside. Mr. Frew

advised that a trailer has been set up as a change room for the skaters and temporary lighting has also been arranged by the Recreation Director for the outdoor rink.

8.2 Budget Discussion

Mr. Frew provided a breakdown of the budget and advised that with the proposed changes to date, the project has utilized 70% of the project contingency. The Building Committee discussed the possibility of having a conduit installed for the future installation of security devices, however, decided that at this time it should not be added to the project in an attempt to save costs.

9.0 MUNICIPAL OFFICE BUILDING AND PERNEEL BUILDING

9.1 Review of Progress - +VG Site Report

Mr. Frew provided a review of the report that was submitted by +VG Architects that summarizes what has been done to date at the Perneel Building. Mr. Frew advised that there was mould found in the insulation, this insulation will have to be removed using abatement procedures. The next major step is to commence the underpinning.

9.2 Budget Discussion

Mr. Frew provided an update on the budget. The Building Committee discussed the contingency amounts for the Perneel Building and the Municipal Office and agreed on including a 10% contingency for the Perneel Building and a 5% contingency for the Municipal Office in the budget for these projects. The following recommendation will be brought forward to the January 23, 2018 Regular Council Meeting for consideration of passing: **THAT** Council approve the following overall building project budgets as follows:

- Perneel Renovation and New Municipal Office \$6,545,715
- New Braeside RA Centre \$2,220,000

10.0 NEXT MEETING

TBD

11.0 ADJOURNMENT

Moved by Angela Lochtie, seconded by Brian Armsden, **THAT** this meeting of the Building Committee adjourn at 12:00 p.m.

CARRIED.